



# Artist Designed Street Banners

## Public Art Banner

Port Moody, BC  
*April 2026*

Doc# 670703

## **Introduction**

The City of Port Moody is seeking artists from BC, to create artwork suitable for a series of printed street banners. Every two years, artists or designers are commissioned and provided an opportunity to design street banners that will be on display for the year in our community.

This Call for Qualifications does not require a proposal.

## **Project Vision and Background**

Since 2002, the City has had street banners as part of the Public Art program that was developed to create a street-level “City of the Arts” ambiance that enriches the quality of life for residents and visitors, enhances economic development and builds an audience for the arts in the City of Port Moody. Since then, the banner program has grown to include community-designed, hand-painted banners and artist-designed printed banners.

Every two years, a Call for Qualifications is posted to solicit artists to design a printed diptych banner. The Selection Panel reviews the submitting artists’ qualifications and chooses an artist to design a banner for printing.

The chosen artist is required to work with staff to finalize a banner design that will be printed and displayed on the streets of Port Moody.

## **Project Concept**

The project requires that the banners create a colourful and inviting streetscape and enrich the daily lives of our community.

## **Project Goals and Objectives**

- a. To create vibrant and dynamic banners that will animate streetscapes
- b. To provide an artistic amenity for the enjoyment of residents and visitors
- c. Commission a design using the theme: The Burrard Inlet.

Artists are encouraged to explore any aspect of the overarching theme:

*Burrard Inlet is a rich and vibrant ecosystem, teeming with life both above and below the water. It provides essential food sources and habitat for marine birds and fish, while also serving as a cherished place for recreation, reflection, and cultural connection. Artists are encouraged to propose imaginative and playful designs inspired by the creatures—real or mythical—that inhabit the skies and waters of the Inlet.*

## **Public Art Opportunity**

The public art opportunity is limited to the creation of one diptych design for a series of banners that will be fabricated and printed by a banner manufacturer. The design will fit a banner measuring 32 inches wide by 56 inches long.

The artist may be expected to work with City staff and the banner manufacturer to create the final banner design. Banners are printed using digital files, final design must be submitted as a high-quality PDF file.

## **Project Budget**

A budget of \$2,200.00 is designated for this project. The budget is inclusive of all project costs including but not limited to artist fees, artwork materials and supplies and studio overhead.

## **Project Timeline**

**Submission Deadline:** Sunday, May 17, 2026 by midnight

**Shortlisted Artist Presentations:** Thursday, July 2, 2026

**Installation:** November 2026

## **Selection Process**

### **Stage 1**

Artists must submit the following materials as one PDF document (maximum 10 MB):

- A Letter of Interest (maximum one page) describing the artist's interest in the project and their general understanding of the design opportunity. *Please do not submit design proposals or artwork concepts at this stage.*
- A current resume or CV, including a portfolio of up to 10 images of past work (numbered).
- Artist teams may submit up to 15 images.
- A numbered image list including: artist name; title; date; medium; size; and, if applicable, commission value, location, and a brief project description.

An Artwork Jury will review submitted materials. Three artists, or artist teams, may be shortlisted on the basis of, but not limited to, the following components:

- a. Artistic excellence, innovation and creativity of approach as demonstrated in past work and shown in submitted materials.
- b. Quality of recently completed projects, including demonstrated adherence to schedules, deadlines, and execution.
- c. Ability to create artwork appropriate in concept, materials and scale for the identified opportunity.
- d. Good communication skills and a desire and ability to work with other people.
- e. Availability to attend design meetings (if needed) with City staff and banner manufacturer.
- f. Availability to prepare preliminary design concepts by August 2026, and to complete final design artwork by September 2026.

The City will invite the short-listed artists to present design concept(s) during a meeting with the Artwork Selection Panel and City staff. The artist or team can discuss up to three preliminary design concepts with the Artwork Jury. Artists are not expected to present finalized artwork at this meeting but may include preliminary sketches or thumbnail designs to aid discussions and to sufficiently convey the scope of the artist's design

concepts. Artists, or artist teams will receive a \$300 honorarium, following their attendance at the design concept presentation.

Following the design concept presentations, the Artwork Selection Panel may choose an artist to design the final banner. The selected artist enters into a contract agreement with the City of Port Moody to develop the final banner design for a fee of \$2,200.00.

The City of Port Moody and the Artwork Selection Panel reserve the right not to award this commission at the time of the preliminary design concept presentations.

### **How to Apply**

Please submit applications to:

Community Arts Coordinator:

Email: [communityartscoordinator@portmoody.ca](mailto:communityartscoordinator@portmoody.ca)

Subject line: Artist Designed Street Banners 2026 – (your name)

**Submission Deadline:** Sunday, May 17, 2026

Submissions must be a single PDF document no larger than 10MB. The PDF must be labelled with the name of the artist.

### **Questions**

For inquiries, please contact:

Sara Graham, Community Arts Coordinator

[communityartscoordinator@portmoody.ca](mailto:communityartscoordinator@portmoody.ca)

604-469-4760

### **Notice to Artists**

Interested artists and artist teams are advised that neither the City nor the Public Art Selection Panel are obliged to review or accept any of the Qualification Submissions, and may reject all responses. While the City will take reasonable steps to prevent loss or damage to submissions by

artists, it shall not be liable for any loss or damages to any works or materials forming part of the submissions, once submitted. Each artist or artist team is advised, and by submission of Qualifications, agrees that the City will not be responsible for any costs, expenses, losses, damages (including damages for loss of anticipated profit) or liabilities incurred by artists and artist teams as a result of or arising out of submitting Qualifications or due to the City's acceptance or non-acceptance of their Qualifications or arising out of any contract award not made in accordance with the expressed or implied terms of the Qualification call. Until a written contract, in a form satisfactory to the City, is executed by both the City and the artists and artist teams, no legal rights or responsibility shall be created between the artists and artist teams and the City.

Artists holding copyright in the proposal or associated works will continue to retain copyright, except stated otherwise or agreed to in writing.

Artists and artist teams and their agents will not contact any member of the City Council or City staff with respect to this Call for Qualification, other than the contact person named in this Call for Qualification, at any time prior to the award of any contracts or cancellation of the Call for Qualification.

An artist and artist teams must disclose in its Qualification submission any actual or potential conflicts of interest and existing business relationships it may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure.

All submissions will be held in confidence by the City unless otherwise required by law. Note that the City may be obliged under the *Freedom of Information and Protection of Privacy Act* to release information about or contained in proposals.