City of Port Moody

Bylaw No. 3563

A Bylaw to amend Council Procedure Bylaw, 2025, No. 3510.

The Council of the City of Port Moody enacts as follows:

1. Citation

1.1 This Bylaw may be cited as “City of Port Moody Council Procedure Bylaw, 2025, No. 3510, Amendment Bylaw No. 2, 2026, No. 3563”.

2. Amendments

2.1 City of Port Moody Council Procedure Bylaw, 2025, No. 3510 is amended by adding the following definitions in section 3:

> ““Council in Committee” and “Finance Committee” are standing committees as established by the Mayor pursuant to the *Community Charter.*
>
> “Policy” means a City of Port Moody Policy that has been approved in accordance with the City’s Policy Framework.”.

2.2 Bylaw No. 3510 is further amended by replacing section 5.(c) in its entirety with the following:

> “not inconsistent with enacted City Policies that are named within this bylaw and may be amended accordingly from time to time.”.

2.3 Bylaw No. 3510 is further amended by adding the following section 19.1:

> “Council in Committee may be held for up to five (5) hours from the scheduled start time unless the meeting has been scheduled with a defined end time or Council resolves to proceed beyond that time in accordance with sections 142 to 147 of this Bylaw.”.

2.4 Bylaw No. 3510 is further amended by adding the following clauses (j) and (k) in section 86:

> “(j) if a Member requests that a vote on a motion be divided, Council must either:
>
> (i) vote separately on each distinct part of a motion that is under consideration; or
> (ii) vote separately on one or more distinct parts of the motion, as specified by the Member who requested division; and

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(k) if the motion under subsection (j) does not contain clearly identifiable distinct parts, and, in the opinion of the Presiding Member, it is not possible to divide the motion into distinct parts, the motion cannot be divided and must be voted on as a single motion.".

2.5 Bylaw No. 3510 is further amended by replacing section 108.(a)(i) with the following:

"if the total time does not exceed five (5) minutes;".

2.6 Bylaw No. 3510 is further amended by adding the following as section 108.(b) and renumbering subsequent subsections accordingly:

"the five (5) minute limit may be extended further by a majority vote;".

2.7 Bylaw No. 3510 is further amended by replacing section 113 in its entirety with the following:

"113. If a Member requests that debate and a vote on a motion be divided, Council must either:

(a) debate and vote separately on each distinct part of a motion that is under consideration; or

(b) debate and vote separately on one or more distinct parts of the motion, as specified by the Member who requested division.

113.1. If the motion requested under section 113 does not contain clearly identifiable distinct parts, and, in the opinion of the Presiding Member, it is not possible to divide the motion into distinct parts, the motion cannot be divided and must be debated on and voted on as a single motion.".

2.8 Bylaw No. 3510 is further amended by replacing section 144.(b) in its entirety with:

"A Standing Committee meeting may continue for up to an additional hour beyond the first two (2) hours only by an affirmative majority vote of the Members present. At the expiration of the additional hour, the Standing Committee must pass an affirmative unanimous vote to continue the meeting for up to an additional hour, as well as every hour thereafter.".

2.9 Bylaw No. 3510 is further amended by adding the following section 144.(c):

"(c) As an exception to section 144.(b), a Council in Committee meeting, unless scheduled with a defined end time, may continue for up to an additional hour beyond the first five (5) hours only by an affirmative majority vote of the Members present. At the expiration of the additional hour, the Council in Committee must pass an affirmative unanimous vote to continue the meeting for up to an additional hour, as well as every hour thereafter.".

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2.10 Bylaw No. 3510 is further amended by deleting the following line from the Table of Procedural Motions and Points of Order in Schedule A:

Division of the question (motion)	"I move for a division of the question / motion"	No	Yes	No	Yes	Majority

3. Severability

3.1 If a portion of this Bylaw is found invalid by a court, it will be severed, and the remainder of the Bylaw will remain in effect.

Read a first time this 24th day of November, 2026.

Read a second time this 24th day of November, 2026.

Read a third time this 24th day of November, 2026.

Adopted this _ day of ___, 2026.

H. Lurbiecki
Mayor

S. Lam
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3563 of the City of Port Moody.

S. Lam
Corporate Officer

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