

# Student Filming Application

*Complete and return a minimum of five (5) working days prior to filming*  
(ATTACH INSURANCE RIDER NAMING CITY OF PORT MOODY AS ADDITIONAL INSURED)

## CONTACT INFORMATION

STUDENT NAME: (Location Manager) \_\_\_\_\_ EMAIL: \_\_\_\_\_

STUDENT TEL: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_

INSTRUCTOR NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

SCHOOL MAILING ADDRESS: \_\_\_\_\_

SCHOOL TEL: \_\_\_\_\_ FAX: \_\_\_\_\_

## LOCATION INFORMATION

BRIEF OUTLINE OF FILMING  Short  Music Video  Other

• name, story outline, etc: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

LOCATION OF FILMING: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

DATE(S) AND HOUR(S) OF FILMING: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NUMBER OF CAST AND CREW: \_\_\_\_\_

SPECIAL REQUIREMENTS:  Gunshots  Explosions  Night filming  Animals  Stunts  Other

• explain/describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

CATERING: On-site catering contractors are required to advise Fraser Health Authority (604.949.7700) prior to start of food service operations.

## CONDITIONS OF STUDENT FILMING

See Student Filming Guidelines.

**HOLD HARMLESS** - The applicant agrees to assume and hold harmless the City of Port Moody, its officers, employees and agents, from all liability to any person or property of whatsoever kind or nature which occurs as a result of filming activities described above for which they have been granted a filming permit by the City of Port Moody, except to the extent arising out of a pre-existing defect in the premises or the negligence or willful misconduct of the City of Port Moody, its employees, representatives or agents.

Further, the applicant agrees to indemnify and defend, saving harmless the City of Port Moody, its officers, employees and agents, against any liability, or claims of liability, brought or made on behalf of any person for personal injury or property damage caused by or arising out of any act or omission of either the Permittee, his agents or employees including officers or employees of the City of Port Moody, or caused by or arising out of the condition of any City-owned or controlled property, whether real or personal, and occurring during the period and as a result of the activities for which this permit was issued, except to the extent such injury or property damage is caused by the negligence or willful misconduct of the City.

## FALSE DECLARATION HARMLESS

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For more information call the **Production Coordinator** at **604.469.4681**