



# Demolition Permit Application

Building Division

604.469.4534 • www.portmoody.ca

Site address:	Date of Demolition:
Building Type: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other: _____	

## Square Footage of Building

<input type="checkbox"/> 0 to 2,000	<input type="checkbox"/> 2,001 to 5,000	<input type="checkbox"/> 5,001 to 20,000	<input type="checkbox"/> Over 20,000
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Owner's Name:		
Address:		Postal Code:
Home #:	Work #:	Cell #:

Owner's Agent:		
Address:		Postal Code:
Work #:	Cell #:	Email:

Demolition Contractor		Business License #:
Address:		Postal Code:
Work #:	Cell #:	Email:

## Responsibility for Waste Collection Carts

- Homeowners are responsible for waste collection carts at the property. These carts are for household waste only and **may not be used for demolition waste**.
- Return collection carts to the Operations department (604-469-4574) prior to demolition.
- Upon issuance of a demolition permit, waste collection utility charges will be suspended at date of cart return and reinstated upon cart delivery.
- Homeowners must reimburse the City for collection carts that are stolen, lost or damaged.

I have read and understand the details outlined in this section \_\_\_\_\_ (initial here)

## For Building Division Use Only

<input type="checkbox"/> Owner Authorization <i>(if applicable)</i>	<input type="checkbox"/> Hazardous Material Report	<input type="checkbox"/> Waste Management Plan
Is the property within a Heritage Conservation Area? <input type="checkbox"/> Yes* <input type="checkbox"/> No		
<i>* If yes, please forward to Planning Division for review</i>		

## Notice to Owner and Owner's Acknowledgement

The City of Port Moody Building and Plumbing Code Bylaw is enacted and retained for the purpose of regulating construction within the City in the general public interest. The activities undertaken by or on behalf of the City pursuant to this bylaw are for the sole purpose of providing a limited and interim spot checking function for the reasons of public health and safety.

1. I acknowledge that being granted the attached Building Permit that I am responsible for compliance with the current edition of the British Columbia Building Code, the City of Port Moody Building and Plumbing Code Administration Bylaw and any other applicable enactment, code regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
2. I acknowledge that neither the issuance of a permit under this bylaw, the acceptance nor review of plans, specifications, drawings of supporting documents, nor inspections made by or on behalf of the City constitute a representation, warranty, assurance or statement that the current edition of the British Columbia Building Code, the City of Port Moody Building and Plumbing Code Administration Bylaw, or any other applicable enactment, code, regulation or standard has been complied with.
3. Where the City requires that Letters of Assurance be provided by a Registered Professional pursuant to the City of Port Moody Building and Plumbing Code Administration Bylaw and Section 290 of the Local Government Act, I confirm that I have been advised in writing by the City that it relied on the Letters of Assurance of "Professional Design and Commitment for Field Review" prepared by the Registered Professionals associated with this Permit (see Letters of Assurance on file) in reviewing the plans, drawings, specifications and supporting documents submitted with the application for this building permit.
4. I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
5. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the City pursuant to this application and in respect of the execution of this acknowledgement.

In addition to the foregoing, I acknowledge and agree that any amount of a cash bond that I have provided to the City for damage to facilities in the public right of way shall be absolutely forfeited to the City if I am not entitled to have it returned to me within four years of the date of issuance of a building permit.

Applicant's name (please print):	Date:
Signature:	<input type="checkbox"/> Owner <input type="checkbox"/> Agent



Pre-planning how you manage your site's waste helps you meet your recycling goal. Complete the following checklist, outlining the types of waste that your project is expected to generate. Use this list for discussion with waste collection, recycling and disposal companies. A list of recycling facilities is available from the Building Division or at [www.metrovancouver.org/buildsmart](http://www.metrovancouver.org/buildsmart).

Materials	Is this present?	Notes
Appliances	<input type="checkbox"/> yes	Reusable or recyclable
Asphalt	<input type="checkbox"/> yes	Recyclable
Asphalt roofing shingles	<input type="checkbox"/> yes	Recyclable
Bricks, blocks and ceramic tile	<input type="checkbox"/> yes	Recyclable
Cabinetry	<input type="checkbox"/> yes	Reusable or recyclable
Cardboard	<input type="checkbox"/> yes	Banned from disposal in landfill - all must be recycled
Concrete	<input type="checkbox"/> yes	Recyclable
Dirt and soil	<input type="checkbox"/> yes	Reusable or recyclable
Doors	<input type="checkbox"/> yes	Reusable or may be recyclable (check with recycler)
Drywall	<input type="checkbox"/> yes	Banned from disposal in landfill - all must be recycled
Fixtures (lighting, plumbing, etc.)	<input type="checkbox"/> yes	Reusable or may be recyclable (check with recycler)
Glass	<input type="checkbox"/> yes	Recyclable
Green waste (shrubs, lawn, small trees)	<input type="checkbox"/> yes	Compostable – banned from landfill
Metal – steel, aluminum, copper, brass, etc.	<input type="checkbox"/> yes	Recyclable – may need to be cut up prior to recycling
Metal – cable and wiring	<input type="checkbox"/> yes	Recyclable
Metal – window frames	<input type="checkbox"/> yes	Banned from disposal in landfill - all must be recycled
Mixed waste (contains recyclables)	<input type="checkbox"/> yes	Recyclable
Paper	<input type="checkbox"/> yes	Recyclable
Plastic – rigid buckets, pails, etc.	<input type="checkbox"/> yes	Recyclable
Plastic – wrapping and bags	<input type="checkbox"/> yes	Reusable or recyclable
Windows in frames	<input type="checkbox"/> yes	Recyclable
Wood – structural (incl. pallets)	<input type="checkbox"/> yes	Recyclable
Wood – plywood, particle board, OSB	<input type="checkbox"/> yes	Recyclable
Wood – roofing – shakes and wood shingles	<input type="checkbox"/> yes	Reusable or may be recyclable (check with recycler)

Please note that the following materials **are not recyclable** in Metro Vancouver. You won't be penalized for having these materials onsite. However, in your Compliance Report, you'll have to let us know where these were disposed of so we can confirm the total waste generated.

Non-Recyclable Materials	Is this present?
Carpet and underlay	<input type="checkbox"/> yes
Fibreglass (including insulation)	<input type="checkbox"/> yes
Plastic – PVC	<input type="checkbox"/> yes
Plastic – foam packing and insulation	<input type="checkbox"/> yes
Plastic – vinyl window frames	<input type="checkbox"/> yes
Wood – treated, pressure treated, creosoted, timbers, telephone poles	<input type="checkbox"/> yes
Hazardous materials. All hazardous wastes must be disposed of to WorkSafe BC and the Ministry of the Environment requirements, along with any additional requirements imposed by the disposal facility.	<input type="checkbox"/> yes

# Utility Service Connection Application

100 Newport Drive, PO Box 36, Port Moody, BC, V3H 3E1, Canada  
 Tel 604.469.4618 • Fax 604.469.4533 • www.portmoody.ca

## General Information

<b>Owner's Name:</b>		
Address:		City:
Postal Code:	Work #:	Cell #:
<b>Email:</b>		
<b>Owner's Agent:</b>		
Address:		City:
Postal Code:	Work #:	Cell #:
<b>Email:</b>		
Yes, I have filled out a Homeowner Authorization Form		
<b>Contractor:</b>		
Address:		City:
Postal Code:	Work #:	Cell #:
<b>Email:</b>		
Yes, I have filled out a Homeowner Authorization Form		
I am acting as the Owner's agent		

## Building Information

<b>Site address:</b>	
<b>Proposed date of new service required:</b>	
<b>Requested Services</b>	
Temporary Disconnection (at property line)	New Services (disconnection and installation of new services)
Permanent Disconnection	New Lot (no existing, installation of new services)

<b>Building Type</b>		
Single-Family	Multi-Family	ICI

<b>Required Water Service</b>		
3/4"	1"	1 1/2"

**A typical construction schedule will be 4 to 6 weeks. All Storm and Sanitary services will be reinstalled at the same invert elevation as the existing services. Once work is complete the City will issue the applicant an invoice which is payable upon receipt.**

Invoice should be billed to:	Homeowner	Owner's Agent	Contractor
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## Applicant Statement

I/we the undersigned hereby make application for a utility service connection/disconnection in accordance with the information stated, and declare that the statements are true and correct. If granted a service connection/disconnection permit, I/we agree to provide payment prior to the City undertaking field works, and will pay all the costs over and above the deposit as necessary.

Name:	Signature:
Position:	Date:



# Bond Release Form

Building Division

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To ensure the accuracy of our account information, you **must attach a void cheque or account information from a Financial Institution.** The payee information must match the cheque provided.

The information provided is used for releasing any bonds associated with the project.

**Project Address:**

## Payee Information

Name:

Customer Address:

Phone:

Email:

Signature:


Date:

## For City of Port Moody Use Only

BP#

Copy sent to Finance

Refund to (*provide copy of cheque*):

 Email this form back to [building@portmoody.ca](mailto:building@portmoody.ca)

 Fax this form back to 604.469.4533

**PORT MOODY**  
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