



City of Port Moody

CONSOLIDATED FOR CONVENIENCE

A bylaw to establish regulations governing the use of Parks and Community Facilities on property owned by the City of Port Moody for Recreation or Community uses.

WHEREAS the Council of the City of Port Moody is empowered to make rules and regulations governing the management, maintenance, improvement, operation, conservation, control and use of property held by the City for pleasure, recreation or community purposes;

AND WHEREAS, under its statutory powers, including Part 2 of the *Community Charter*, S.B.C. 2003, c.26, the Council of the City of Port Moody deems it necessary and desirable that it exercises its authority to establish rules and regulations governing the management of all the parks, recreation and community uses and to delegate certain powers to staff regarding the use of Parks and Community Facilities;

NOW THEREFORE, the Council of the City of Port Moody, in open session assembled, enacts as follows:

1. **TITLE**

This bylaw may be cited for all purposes as “City of Port Moody Parks and Community Facilities Rules and Regulations Bylaw No. 2894”, 2011.

2. **INTENT OF BYLAW**

- (a) To make rules and regulations to ensure that the best use is made of all parks, recreation and community facilities within the City; and
- (b) To empower the Manager of Parks and the Community Facility Manager as defined in this Bylaw to carry out the intent of this Bylaw.

3. **REPEALS BYLAW NO. 2721**

Bylaw No. 2721 cited as “City of Port Moody Parks and Community Facilities Rules and Regulations Bylaw, 2721” and any amendments thereto are hereby repealed.

4. **DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

- (a) “City” means the City of Port Moody and includes the Council of the City of Port Moody.

4. DEFINITIONS (continued)

Amended
by BL3183

- (b) "Community Facility" means a building or recreation facility, including but not limited to, recreation centres, pools, swimming pools, wading pools, arenas, ice arenas, gymnasium, community centres, and other recreation facilities located in a Park or on any other land or area which the City owns or controls by means of a lease, licence, or other legal instrument, that is intended for athletic, social, or recreational use by members of the community, and includes the Designated Anchorage Area.
- (c) "Community Facility Manager" means an employee of the City that has been assigned responsibility for the management and operation of City Facilities, or his/her designate, as appointed from time to time.
- (d) "Refuse" means all refuse, garbage, food remains, including food containers, glass, metal, garden clippings from grass, trees, or hedges, and household waste meaning general rubbish or accumulation of waste or discarded materials or things of any kind or nature whatsoever.
- (e) "Organized Activity" means any activity which is pre-planned, involves a group larger than 50 people and which limits general public access to a portion of the Park or Community Facility or any activity that involves instruction or training.
- (f) "Organized Sport" means any game or sport which is played by three or more persons who play and/or practice together regularly as a team in a league or association.
- (g) "Park" means and includes every public park, open space, trail, playground, urban forest (including all driveways, roadways, paths and lanes within a public park, playground or urban forest), beach, bathing beach, boulevard, picnic area, picnic shelter, water playground, marina, and all other community recreational land owned or controlled by the City that is intended for athletic, social, cultural or recreational use by members of the public; and any real property acquired and held by the City and dedicated and reserved by it for the use, recreation or enjoyment of the public; and any land which the City owns or controls by means of a lease, license or other legal instrument, within the jurisdiction of the City.
- (h) "Parks and Recreation Commission" means the statutory commission established by the City for the consideration of Parks and recreation issues in the City.
- (i) "Manager of Parks" means an employee of the City that has been assigned responsibility for the management and operation of City Parks or his/her designate as appointed from time to time.

4. DEFINITIONS (continued)

- (j) "Person" means and includes persons of either gender, associations, corporations or bodies politic, co-partnerships whether acting by themselves or by a servant, agent, or employee and the heirs, executors, administrators, successors, and assigns or other legal representatives of such person to whom the context can apply according to the law.
- (k) "Trail" means any footpath, path way, trail or pedestrian access route in a City Park.
- (l) "Vehicle" means and includes all forms of conveyance for the carriage or transport of persons, passengers, goods or materials propelled by any mechanical device or other modes of power whatsoever and shall include bicycles, tricycles, motorcycles, and boats.
- (m) "Fire Department" means the Fire Department of the City of Port Moody and any Fire Department having authority in a Park in the City of Port Moody.
- (n) "Facility Rental Contract" means a rental agreement between the City and a renter who desires to have temporary use of a Park or Community Facility for an organized activity, sport, or anchorage for a fee.

Amended
by BL3183

5. GENERAL POWERS

It shall be lawful for the City, and it is hereby empowered:

- (a) to accept, purchase and hold real property for the purposes of Parks within or without the City limits and to make rules and regulations respecting the same and to levy rates for maintaining Parks or to join with other municipalities for such purposes;
- (b) to construct, maintain, and operate Parks either within or without the City limits, to hold land or real property for the construction, maintenance and operation of Parks and to collect fees and charges for the use of Parks;
- (c) to enter into agreements with other municipalities for the joint regulation, management, maintenance, improvement and control of any Park and to grant or expend money for the upkeep, maintenance, improvement or management of any Park whether the Park is situate within or without the City limits.
- (d) to provide accommodation for any and all kinds of sports and games either indoor or outdoor and to set aside and reserve portions of any Parks for particular kinds of sports and games;
- (e) to lease or rent out the use of any Park or part of any Park and to fix and collect rents or fees from the person or persons leasing or using same;

5. GENERAL POWERS (continued)

- (f) to close to the free use of the public, the whole or any part of any Park for such times and for such periods as may be deemed advisable and to charge and collect a fee for admission to any Park during such periods as may be deemed advisable and to provide penalties for unauthorized entry during such periods;
- (g) to make by resolution such regulations for the use, control, management, protection and government of Parks and other property connected therewith as may be deemed necessary or expedient from time to time in addition to the general regulations herein contained.

6. GENERAL PARK REGULATIONS

- (a) No person shall permit a public gathering in any Park of more than fifty (50) people except when the public gathering is organized and controlled by the City and unless authorized by written consent of the Manager of Parks.
- (b) No person shall picnic in any Park except for the parts of the Park designated for that purpose and further provided that any picnic in excess of fifty (50) persons shall require the written consent of the Manager of Parks.
- (c) No person shall enter a Park which has been closed to public access by the Manager of Parks or Community Facility Manager.

7. PRESERVATION OF NATURAL FEATURES

- (a) No person, while in a Park, shall throw or leave any refuse or any matter of any kind likely to prove offensive, injurious, or unsightly. All such refuse shall be deposited in receptacles provided in the Park for that purpose or shall be removed by the person having such matter in his possession.
- (b) No person shall cut down or prune any vegetation in a Park without the express prior authorization of the Manager of Parks or Community Facility Manager. No person shall injure, deface, damage or destroy Park plants including trees, shrubs, flowers and turf, or remove or transplant any other plants on Park property without the authorization of the Manager of Parks.
- (c) No person shall remove, destroy, damage, deface, break or tamper with a Park feature, or any building, structure, fence, float, wharf, buoy, lifesaving device, bench, sign, road, trail or any facility, equipment, material or thing within a Park without the express prior authorization of the Manager of Parks or Community Facility Manager and then only in strict accordance with such authorization.

Amended
by BL3064

7. PRESERVATION OF NATURAL FEATURES (continued)

- (d) No person shall foul or pollute or otherwise introduce any contaminant or invasive species of plant or animal origin on the land or into any natural stream, creek ditch or pond, or any man-made water feature, fountain or pond within a Park.
- (e) No person shall harass, harm, or collect wildlife within a Park.

8. FIREWORKS AND FIRES

- (a) No person shall discharge any fireworks in a Park without written authorization and in strict accordance with requirements established by the Fire Department.
- (b) No person shall light or keep lit any fire in a Park unless authorized in writing and within the requirements established by the Fire Department.
- (c) No person shall smoke or light a cigarette in a Park that has been deemed a high fire risk area by the Fire Department.
- (d) No person shall enter a trail or Park that has been deemed a high fire risk by the Fire Department.

9. COMMERCIAL SERVICES AND ACTIVITIES

- (a) No person shall sell, exchange or barter, or expose or display for sale, any food, refreshments, goods, material or services whatsoever, nor shall any person conduct any business or commercial activity in a Park unless that person has the prior written authorization of the Manager of Parks or the Community Facility Manager.
- (b) No person shall post, affix, deliver, paint, publish or distribute any notice, advertisement, sign, placard or handouts of any kind whatsoever in a Park except on information boards provided expressly for that purpose and unless that person has the prior written authorization of the Manager of Parks or the Community Facility Manager.

10. MOTOR VEHICLES AND MOTORIZED TRAFFIC

- (a) The Manager of Parks, Community Facility Manager, a Bylaw Officer, or a Police Officer, may remove, or cause to be removed any unauthorized vehicle, devices or machinery from any Park. The cost of the removal shall be charged to the owner of the vehicle, device or machinery.
- (b) No person shall operate or station any vehicle displaying advertising or equipped with a public address system in a Park for the purpose of advertising, promoting, demonstrating or attracting attention unless such activities are specifically authorized by a valid Business License or by prior written authorization from the Manager of Parks or Manager of Community Facilities.

11. POOL, SPRAY PARK AND BATHING BEACH REGULATIONS

- (a) No person, while within the confines of or adjoining any Park or recreation area shall:
 - (i) enter or bathe in any water, without being properly clothed in a bathing suit; or disobey any lawful command or order of any person having the superintendence, management or control of any Park or the command of any lifeguard or other person in charge of any Park; or cause to swim or permit the swimming of any animal or the fouling of any waters;
 - (ii) enter or undress except in the places specifically provided for such purpose;
 - (iii) conduct themselves in such a manner as to be objectionable to other patrons or the public;
 - (iv) enter a change room which is not designated for their use;
 - (v) use any boat, motor boat and/or sea ski-doo that will endanger, disturb or otherwise interfere with the free use of the water for bathing and swimming purposes;
 - (vi) fish from, or adjacent to, any Park or cast or haul in any net or other fishing equipment or device between June 1st and October 1st in each year; and/or
 - (vii) litter, deposit, or leave or cause to be littered, deposited, or left any matter or thing that would create any undue disturbance, congregation or alarm that will cause or tend to cause panic, excitement or any hazard, annoyance or interference with swimmers and bathers.

12. PLAYGROUNDS AND COURTS

- (a) No person will maliciously or carelessly damage or destroy the utility of any court, green, or lawn or in any way interfere with or obstruct the free use thereof by those lawfully entitled to the use of same.
- (b) Dogs are prohibited from all sport field surfaces, running tracks, playgrounds, tennis courts, and water parks; unless prior authorization has been obtained by the Manager of Parks or the Community Facilities Manager.
- (c) Off leash parks designated under Animal Control Bylaw 2677 are exempt from section 11. (b).

13. HOURS OF PUBLIC USE OF PARKS

- (a) No person shall enter upon or remain within a Park for any purpose whatsoever during the hours when the Park is closed as indicated by posted notice, or where no hours are posted, between 10:00 pm and 5:00 am. except:
- (i) person who has a concession or lease granted by the City for a specified purpose, or their patron;
 - (ii) the private house guests of a resident-caretaker employed by the City;
 - (iii) a person who has a valid Facility Use Permit permitting him to be in the Park during those hours; and
 - (iv) authorized City personnel.

14. FACILITIES RENTAL CONTRACTS

Amended
by BL3183

- (a) No person or group shall use a Park or Community Facility or any portion of a Park or Community Facility for other than general public use nor shall any person conduct or hold an Organized Sport, Organized Activity, or anchor a vessel within a Park or Community Facility unless that person has obtained a valid Facility Rental Contract authorizing them to do so.
- (b) The Manager of Parks or Community Facility Manager, in issuing a Facility Rental Contract, may:
- (i) place restrictions and limits on the Organized Sport or Organized Activity, authorized by a Facility Rental Contract as deemed necessary or desirable;
 - (ii) issue the Facility Rental Contract subject to such terms and conditions as deemed necessary or desirable;
 - (iii) require the person or group to whom the Facility Rental Contract is issued to pay the fee established by the City in its Fees Bylaw or, where the Organized Sport, Organized Activity, has not been itemized in the Fees Bylaw, to pay a fee as determined by the Manager of Parks or Community Facility Manager; and
 - (iv) require the person or group to whom the Facility Rental Contract is issued to acquire and maintain insurance in an amount and form satisfactory to the City.
- (c) The Manager of Parks or Community Facility Manager shall not be obliged to issue any Facility Rental Contract and, without in any way limiting the generality of the foregoing, may amend, suspend, revoke or refuse to issue a Facility Rental Contract to any person or group who has contravened the provisions of any previous Facility Rental Contract issued to that person or group or contravened the provisions of this Bylaw or any other enactment.

15. BEHAVIOUR AND CONDUCT

- (a) The Manager of Parks or Community Facility Manager may post rules of behaviour and conduct in a visible location in a Park or Community Facility.
- (b) Every person within a Park or Community Facility shall observe and obey all City bylaws, regulations, enactments and policies including, without limitation, all signs and posted notices.
- (c) No person shall act in a disorderly, dangerous or offensive manner in a Park or Community Facility.
- (d) No person shall possess or consume liquor or alcoholic beverages within a Park or Community Facility without a valid Liquor License and other legally required permits.
- (e) No person shall engage in activities involving high speed projectiles, including golf, archery, war games, radio controlled aircraft or cars in a Park or Community Facility unless such activities are specifically authorized by the Manager of Parks or the Community Facilities Manager.
- (f) No person shall camp or sleep overnight in a Park or Community Facility with or without a tent or other shelter of whatsoever kind, including a motor vehicle, or a boat unless such activities are specifically pre-authorized by either the Manager of Parks or Community Facilities Manager.
- (g) No person shall build or cause to be built any structure of any kind in a Park or Community Facility unless such activities are specifically authorized by a resolution of Council and comply with all City bylaws, permits requirements and regulations.
- (h) No person shall interfere with or obstruct any employee of the City in the performance of their duty.
- (i) No person shall use or operate any device in such a manner as to disturb the enjoyment of the Park by other persons.

16. LOSS OF ACCESS RIGHTS

- (a) Where the Manager of Parks, Community Facility Manager or their designates, a Bylaw Officer or a Police Officer is of the opinion that a person or group within a Park or Community Facility is contravening any provision of this Bylaw, or any other enactment, that person or group:
 - (i) must cease contravening the provisions of the Bylaw, or other enactment; and
 - (ii) may be required by the Manager of Parks, Community Facility Manager, Bylaw Officer or Police Officer to leave the Park or Community Facility.

16. LOSS OF ACCESS RIGHTS (continued)

- (b) The period of time a user would forfeit their rights to attend the Park or Community Facility may be set by the Manager of Parks, Community Facility Manager, Bylaw Officer or Police Officer and may be for any period of time up to one (1) year, depending upon the nature of the contravention, including whether the conduct affects the safety of others at the Park or Community Facility. After the time period had elapsed, the person or group shall be required, prior to re-commencing any use of the Park or Community Facility to meet with the appropriate Manager of Parks, Community Facility Manager, Bylaw Officer or Police Officer to discuss the impact that their behaviour had upon others and what conduct will be required in future. If any future misconduct occurs or if the initial misconduct causes significant risk of injury or harm to any City employee or other users, the person or group may be permanently banned from the Park or Community Facility. In the case of any ban in excess of one (1) month, the person or group may submit an appeal in writing to City Council seeking a reconsideration of the ban.

Replaced
by BL3064

17. PENALTIES

- (a) Every person, firm, or corporation who violates any of the provisions of this Bylaw, or who causes, suffers, or permits any act or thing to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who carries out or who suffers, causes, or permits to be carried out any work in a manner prohibited by or contrary to any of the provisions of this Bylaw, or who fails to comply with the order, direction, or notice given under this Bylaw shall be deemed to be guilty of an offence against this Bylaw and shall be liable to the penalties hereby imposed.
- (b) Every person, firm, or corporation violating any provisions of this Bylaw shall be liable on summary conviction to a fine of not more than ten thousand (\$10,000.00) dollars and imprisonment for not more than six (6) months.
- (c) A separate offence shall be deemed to be committed on each day during or on which a violation occurs or continues.

BYLAW 2894 ADOPTED
AMENDMENT No. 1, 2016, No. 3064
AMENDMENT No. 2, 2019, No. 3183

June 28, 2011
October 25, 2016
March 26, 2019