

Corporate Policy

100 Newport Drive, Port Moody, BC, V3H 5C3, Canada
Tel 604.469.4500 • Fax 604.469.4550 • www.portmoody.ca

Section:	Administration	01
Sub-Section:	Council – General	0530
Title:	Non-Jurisdictional Items	2016-02

Related Policies

Number	Title
01-0530-2016-01	Delegations to Council

Approvals

Approval Date: June 7, 2016	Resolution #: <u>CW16/085</u>
Amended: September 19, 2017	Resolution #: <u>RC(CW)17/031 (CW17/117)</u>
Amended:	Resolution #:
Amended:	Resolution #:

Corporate Policy Manual

Non-Jurisdictional Items

Policy

Requests to Council for delegations or resolutions on non-jurisdictional issues will not be placed on the Council agenda for consideration unless requested specifically by a member of Council.

Definitions

Non-Jurisdictional Issues shall be defined as issues over which Council does not have legal, financial, geographic, or operational effect.

Procedures

During the agenda review process, the Mayor, City Manager, and Corporate Officer will distinguish non-jurisdictional items from those that will be placed on the agenda.

Non-Jurisdictional Issues will be circulated to Council for information. A member of Council may ask that a Non-Jurisdictional Issue be placed on the agenda, whereupon Council will vote to determine if the issue will be considered. Proponents of Non-Jurisdictional Issues will be sent a letter from the Corporate Officer explaining Council's policy.

For clarification, reports from members of Council seeking endorsement of communication regarding issues of municipal concern to other levels of government or local government organizations such as the LMLGA, UBCM, and FCM shall not be considered non-jurisdictional.

Monitoring/Authority

This policy is to be administered and monitored by the Mayor, City Manager, and Corporate Officer.