



# Required Inspections for Standard Buildings

Building Division

604.469.4534 • [www.portmoody.ca](http://www.portmoody.ca)

Book an inspection at [portmoody.ca/inspection](http://portmoody.ca/inspection). Ensure you have booked by 4pm the day before you wish to have the inspection.

Approved plans are required on-site for all inspections, and a civic address must be posted. When a registered professional provides letters of assurance on a project, any field reviews must be on-site for the Building Official at time of inspection.

## Footings

When a registered professional is not involved in the project, an inspection must be called prior to placing concrete for footings.

## Forms

After the forms for foundation walls are complete, and after having obtained a survey certificate from a B.C. Land Surveyor as to the location of the foundation forms and the elevation of the garage slab (if applicable), but prior to the placing of any concrete therein.

## Drain tile & damp proofing

After removal of formwork from a concrete foundation and installation of perimeter drainpipe, drain rock and damp proofing but prior to backfilling against the foundation.

## Plumbing

Before a building drain, water service, sanitary or storm sewer is covered, and if any part of this plumbing system is covered before it is inspected and approved, it shall be uncovered if a Building Official so directs, and when the Building Official considers it necessary, underground building drains, branches, storm drains and sewers shall be re-tested after the completion of all backfilling and grading by heavy equipment.

## Slab & poly

After granular base materials, damp proofing membrane, insulation and, if applicable, reinforcing steel has been placed for the installation of a concrete floor slab but prior to placing of concrete.

## Framing & Sheathing:

When framing and sheathing of the building are complete, including fire stopping, bracing, chimney, ductwork, plumbing, gas venting, wiring and any other services. Sealed truss drawings, mechanical ventilation checklist and structural field review (if applicable) are required prior to inspection.

## Insulation

After any outstanding framing issues have been resolved and after placing the insulation and vapor barrier, prior to covering.

## Final

After the building or structure is substantially complete and ready for occupancy, but before occupancy takes place of the whole or part of the building or structure.

For commercial/industrial buildings, an occupancy checklist along with accompanying documentation must be submitted to the City 48 hours prior to calling for a final inspection.

*Requirements in accordance with the "City of Port Moody Building and Plumbing Code Administration Bylaw", No. 2577*