



City of Port Moody

Agenda

Finance Committee

Council Chambers
Tuesday, April 16, 2019
Commencing at 6:00pm

1. Call to Order

2. Adoption of Minutes

Minutes

Pages 3-6

2.1 Recommendation:

THAT the minutes of the Finance Committee meeting held on Tuesday, April 2, 2019 be adopted.

3. Unfinished Business

4. New Business

2019 Allocation of Community Grant Funding

Pages 7-66

4.1 Report: Finance and Technology Department – Financial Services Division, dated March 26, 2019
File: 05-1850-001

Recommendation:

THAT \$17,900 in 2019 Community Grant funding be awarded to:

1. Volunteer Cancer Drivers Society – \$2,000;
2. POCOMO Meals on Wheels Society – \$1,200;
3. Port Moody Ecological Society – \$1,700;
4. ACCESS Youth Outreach Services – \$10,000; and
5. Burrard Inlet Marine Enhancement Society – \$3,000

per the results of the 2019 Citizen Advisory Group's voting and as outlined in the report dated March 26, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Allocation of Community Grant Funding.

**2019 Budget
Deliberations – Asset
Levy**

Pages 67-68

- 4.2 Memo: Finance and Technology Department – Financial Services Division, dated April 8, 2019
File: 05-1700-03-08/2019

Recommendation:

THAT the memo dated April 8, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Budget Deliberations – Asset Levy be received for information.

**Request for
Increased Funding
for Capital Project**

Page 69

- 4.3 Memo: Manager of Facilities, dated April 8, 2019
File: 02-0730-0101

Recommendation:

THAT the budget for capital project CFC17104, Rocky Point Pool – Conversion of Disinfection System to Liquid Chlorine, be increased by \$55,000, funded from the Facilities Asset Reserve.

5. Information

6. Adjournment



City of Port Moody

Minutes

Finance Committee

Minutes of the Regular Meeting of the Finance Committee held on Tuesday, April 2, 2019 in the Council Chambers.

Present:

Councillor M.P. Lahti, Chair
 Councillor D.L. Dilworth, Vice-Chair
 Councillor A.A. Lubik (arrived at 6:05pm)
 Councillor H. Madsen
 Councillor S. Milani
 Councillor P.Z.C. Royer

In Attendance:

Tim Savoie – City Manager
 Raman Braich – Manager of Information Services
 Ron Coulson – Fire Chief
 Mary De Paoli – Acting GM of Planning and Development
 Lesley Douglas – General Manager of Environment and Parks
 Dave Fleugel – Chief Constable, Port Moody Police
 Tyson Ganske – Manager of Financial Planning
 Jason Harper – Deputy Fire Chief
 Devin Jain – Manager of Cultural Services
 Jeff Moi – General Manager of Engineering and Operations
 Angie Parnell – General Manager of Corporate Services
 Paul Rockwood – General Manager of Finance and Technology
 Dorothy Shermer – Corporate Officer
 Kate Zanon – General Manager of Community Services

1. Call to Order

Councillor Lahti called the meeting to order at 6:03pm.

2. Adoption of Minutes

Minutes

2.1 FC19/033

Moved, seconded, and CARRIED

THAT the minutes of the Finance Committee meeting held on Tuesday, March 19, 2019 be adopted.

3. Unfinished Business

4. New Business

**Funding Source for
2019 Shoreline
Shuttle**

- 4.1 Memo: Finance and Technology Department – Financial Services Division, dated March 22, 2019
File: 16-8500-04/2018-01

Councillor Lubik entered the meeting at this point.

FC19/034

Moved, seconded, and CARRIED

THAT up to \$10,000 for the 2019 Shoreline Shuttle be funded from the Gas Tax Reserve as recommended in the memo dated March 22, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for the 2019 Shoreline Shuttle.

**Funding Source for
the Development
Cost Charges Bylaw
Update**

- 4.2 Memo: Finance and Technology Department – Financial Services Division, dated March 22, 2019
File: 08-3150-03/Vol 01

FC19/035

Moved, seconded, and CARRIED

THAT the budget of \$43,000 for the completion of the DCC Bylaw Update Project be funded \$14,333 from each of the Water Capital Reserve and the Sewer and Drainage Reserve, and \$14,334 from the Asset Reserve as recommended in the memo dated March 22, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for the Development Cost Charges Bylaw Update.

**Funding Source for
National Indigenous
People’s Day
Community Paddle**

- 4.3 Memo: Finance and Technology Department – Financial Services Division, dated March 27, 2019
File: 18-7715-35-01

FC19/036

Moved and seconded

THAT the budget of up to \$4,960 for the in-kind support and the financial grant for the National Indigenous People’s Day Community Paddle event be funded from Council Contingency as recommended in the memo dated March 27, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for National Indigenous People’s Day Community Paddle.

FC19/037

Moved, seconded, and CARRIED

THAT the foregoing motion be amended by replacing “Council Contingency” with “the Festival and Events Assistance Reserve”.

The question on the main motion (*FC19/036*) as amended (by *FC19/037*) was put to a vote; the following motion was CARRIED:

THAT the budget of up to \$4,960 for the in-kind support and the financial grant for the National Indigenous People's Day Community Paddle event be funded from the Festival and Events Assistance Reserve as recommended in the memo dated March 27, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for National Indigenous People's Day Community Paddle.

Funding Source for Guest Seating Furniture in the Mayor's Office

- 4.4 Memo: Finance and Technology Department – Financial Services Division, dated March 27, 2019
File: 15-7715-07-010

FC19/038

Moved, seconded, and CARRIED

THAT this item be postponed until Mayor Vagramov returns from his leave of absence.

Funding Source for 2019 Military Service Recognition Book Advertising Sponsorship

- 4.5 Memo: Finance and Technology Department – Financial Services Division, dated March 27, 2019
File: 19-1475-01/Vol 17

FC19/039

Moved, seconded, and CARRIED

THAT the funding of \$566.67 to place a full-colour quarter-page advertisement in the 2019 Military Service Recognition Book be funded from Council Contingency as recommended in the memo dated March 27, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for 2019 Military Service Recognition Book Advertising Sponsorship.

2019 Police Operating Budget Allocation

- 4.6 Memo: Port Moody Police Board, dated March 15, 2019
File: 14-7400-01/Vol 02

FC19/040

Moved, seconded, and CARRIED

THAT the costs associated with budgeting all Sergeants at top step (\$25,732) and the additional building cleaning costs (\$16,150) be removed from the Port Moody Police Department 2019-2023 Operating Budget as recommended in the memo dated March 15, 2019 from the Port Moody Police Board regarding 2019 Police Operating Budget Allocation.

Revenue Policy Disclosure – Policies and Objectives

4.7 Report: Finance and Technology Department – Financial Services Division, dated March 22, 2019
File: 05-1960-00/Vol 01

FC19/041

Moved, seconded, and CARRIED

THAT the report dated March 22, 2019 from the Finance and Technology Department – Financial Services Division regarding Revenue Policy Disclosure – Policies and Objectives be received for information.

2019 Budget Deliberations

4.8 Memo: Finance and Technology Department – Financial Services Division, dated March 22, 2019
File: 05-1700-03-08/2019

FC19/042

Moved, seconded, and CARRIED

THAT staff be directed to prepare the 2019-2023 Financial Plan Bylaw and 2019 Tax Rates Bylaw for Council consideration as recommended in the report dated March 22, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Budget Deliberations.

5. Information

6. Adjournment

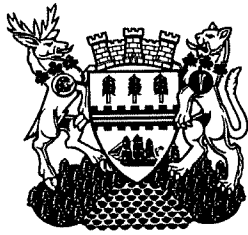
Councillor Lahti adjourned the meeting at 6:56pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

D. Shermer, Corporate Officer

Confirmed on the ___ day of _____, 2019.

Councillor M.P. Lahti, Chair



City of Port Moody

Report to Finance Committee

Date: March 26, 2019 File No. 05-1850-001
Submitted by: Finance and Technology Department – Financial Services Division
Subject: 2019 Allocation of Community Grant Funding

Purpose / Introduction

To present the results of the Citizen Advisory Group's vote regarding the allocation of 2019 Community Grant funds per Corporate Policy – 05-1850-01 – Grants to Organizations, and to seek direction for the awarding of funds to the recommended community groups.

Recommended Resolution

THAT \$17,900 in 2019 Community Grant funding be awarded to:

- 1. Volunteer Cancer Drivers Society – \$2,000;**
- 2. POCOMO Meals on Wheels Society – \$1,200;**
- 3. Port Moody Ecological Society – \$1,700**
- 4. ACCESS Youth Outreach Services – \$10,000; and**
- 5. Burrard Inlet Marine Enhancement Society – \$3,000**

per the results of the 2019 Citizen Advisory Group's voting and as outlined in the report dated March 26, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Allocation of Community Grant Funding.

Background

The City's Community Grant Program provides financial assistance to community groups and non-profit organizations that contribute to the general interest and benefit of local residents and businesses. The Corporate Policy – 05-1850-01 – Grants to Organizations (**Attachment 1**) sets out the process for applications, and the principles by which Council exercises its discretionary powers to consider grants.

Discussion

Communications Plan

As was done in the previous year, the 2019 program began with the creation of the following comprehensive communications plan:

Report/Recommendation to Finance Committee

2019 Allocation of Community Grant Funding

March 26, 2019

- a letter was prepared and distributed describing the program and explaining the application process via email to local non-profit and community groups, including those groups which had previously sought City funding;
- a web page was prepared with information about the process change, links to the application materials, and general information about participatory budgeting;
- newspaper advertisements were published highlighting the change in process and informing groups about the new application process;
- program information was circulated through the City's social media channels;
- a reminder email was sent to the organizations three weeks before the due date;
- a consolidated booklet of all grant applications was created for the Citizens Advisory Group (CAG).

2019 Process

The City opened the application process in late December 2018, and circulated a letter via email to a number of community groups, non-profits, and special interest groups outlining the program and providing the goals and application process. This application process was closed on January 31, 2019. During this time, the City received 25 applications. Of these, 24 were deemed to adhere to the application criteria and one application was referred to apply under the Festival and Special Events Assistance program.

Once collected, the final 24 applications were compiled into a booklet (**Attachment 2**) to ensure consistency and for the convenience of the voting group, the CAG. On February 20, 2019, the CAG received the booklet of grant applications and a process to select their top five organizations based on the criteria below:

- the availability of funds budgeted for grants and donations;
- the extent to which a demonstrated need in the community will be addressed and to which the City's corporate goals and objectives are met;
- the degree to which the grant will promote the well-being and quality of life of Port Moody residents;
- the extent to which the organization has attempted to obtain other sources of funding, e.g. through corporate sponsorships or fundraising campaigns;
- the extent to which the funds are expended in Port Moody;
- the needs of the organization requesting funding;
- the extent to which any benefits will be directed towards youth, people with disabilities, and seniors; and
- the extent to which volunteers are involved and community spirit is fostered.

The CAG had access to the survey until March 10, 2019 at 11:59pm. In total, 78 survey responses were received, with 20 comments provided.

Report/Recommendation to Finance Committee

2019 Allocation of Community Grant Funding

March 26, 2019

2019 Grant Awards

There is currently \$20,000 earmarked for the 2019 Community Grants program. However, per Corporate Policy – 05-1850-01 – Grants to Organizations, 10% of the yearly allowance (\$2,000) “shall be set aside for emergency grant requests”, leaving \$18,000 to be allocated. Therefore, it is recommended that the \$17,900 be allocated per the CAG’s voting results. A summary of the organizations receiving the most votes is as follows, with a full list of the results included in **Attachment 3**:

Organization	Initiative	Percentage of Vote	Funding Requested
Volunteer Cancer Drivers Society	Reimbursement of minor expenses and fuel for volunteer drivers.	12.05%	\$2,000
POCOMO Meals On Wheels Society	To offset Port Moody residents’ food and supplies costs.	11.79%	\$1,200
Port Moody Ecological Society	To fund the Community Canoe Painting Project and donate the piece to the Arts and Culture Committee to be turned into a garden for Queens Street Plaza.	8.72%	\$1,700
ACCESS Youth Outreach Services	To fund shuttle bus expenses and hire additional staff to increase presence in the community.	7.44%	\$10,000
Burrard Inlet Marine Enhancement Society	To fund a project to protect and improve water quality in the Tri-Cities area by reducing the amount of cigarette butt litter on the streets.	6.92%	\$3,000
		Total	\$17,900

Concerns: The Port Moody Ecological Society will need final approval from Council to display their Community Canoe in Queens Street Plaza. The Burrard Inlet Marine Enhancement Society’s project was previously presented to the Environmental Protection Committee; a recommendation was forwarded to Council and subsequently referred to staff for action.

2019 Program Summary

The 2019 Community Grants process was largely a success. The concerns regarding this year’s program will aid staff in updating the Corporate Policy for 2020. The CAG’s feedback highlighted a diligence in their allocation of votes with a common focus on adherence to the general principles to be used for determining funding, as outlined in Corporate Policy – 05-1850-01 – Grants to Organizations. Other comments included:

- how difficult it was to select between all the great applicants;
- support for specific organizations and applicable anecdotes;
- concerns regarding some of the larger grant requests;
- justification for certain selections or selection methods;
- suggestions for alternate funding opportunities for certain community groups;
- suggestions for improving the application booklet; and
- praise to the City for continuing the program.

Report/Recommendation to Finance Committee

2019 Allocation of Community Grant Funding

March 26, 2019

Other Options

Per Corporate Policy – 05-1850-01 – Grants to Organizations, the final allocation of funds is entirely within Council's purview. Should the Finance Committee disagree with the results of the CAG's vote, they may advance to Council any alternative funding structure.

Financial Implications

As discussed above.

Communications / Civic Engagement

Following Council's final determination of the 2019 Community Grant funding, a media release will be issued and posted to the City website per the corresponding communications plan.

Furthermore, all participating groups, successful or not, will be notified as soon as the awards are ratified by Council and deemed public.

Council Strategic Plan Objectives

The Community Grant Program aligns with the Strategic Goal of Service Excellence, specifically the Strategic Action of developing and delivering effective Open Government policies, data, tools, and processes. The Program also aligns with the Strategic Action of developing and implementing a Community Engagement 2.0 plan by enhancing engagement creativity and furthering the City's community association support.



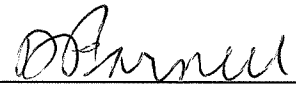

Attachments:

1. Corporate Policy – 05-1850-01 – Grants to Organizations.
2. Community Grant Program – Booklet of 2019 Community Grant Applications.
3. Summary of Citizen Advisory Group Community Grant Voting.

Report/Recommendation to Finance Committee

2019 Allocation of Community Grant Funding

March 26, 2019

Prepared by:	Reviewed by:
 <hr/> Demi Walton Accountant	 <hr/> Paul Rockwood General Manager of Finance and Technology
Reviewed for Form and Content / Approved for Submission to Finance Committee:	
City Manager's Comments <div style="text-align: right;">  <hr/> <i>Sor</i> Tim Savoie, MCIP, RPP City Manager </div>	
Corporate Review Communications and Engagement	Initials 

For

Corporate Policy

100 Newport Drive, Port Moody, BC, V3H 5C3, Canada
Tel 604.469.4500 • Fax 604.469.4550 • www.portmoody.ca

Section:	Finance	05
Sub-Section:	Grants to Organizations	1850
Title:	Grants to Organizations	01

Related Policies

Number	Title
05-1850-04	Grants Limited to Approved Budgets
05-1850-05	Fee Waivers

Approvals

Approval Date: March 5, 1984	Approved by: Council
Amended: March 10, 1998	Resolution #: 98-82
Amended: September 26, 2006	Approved by: Council
Amended: September 19, 2017	Resolution #: <u>RC(CW)17/031 (CW17/117)</u>
Amended: November 14, 2017	Resolution #: <u>RC17/457 to 459</u>
Amended:	Resolution #:
Amended:	Resolution #:

Corporate Policy Manual

Grants to Organizations

Policy

The City supports the enhancement of a positive quality of life for all its residents. One means of achieving this goal is through the provision of grants to organizations that contribute to the general interest and advantage of the municipality. The process for application, and the principles by which Council exercises its discretionary powers to consider grants are set out in this policy.

Procedures

Applications

1. All applications must be received by the General Manager of Finance and Technology by January 31st of each year.
2. Applications received after the deadline date will be considered only if the requirement for funding could not have been reasonably foreseen at that date. Such applications are considered to be emergency grant requests.
3. The City's Grant Application Form must be utilized by all applicants for grants. The following information must be included with each application:
 - the nature and value of the grant being requested;
 - the purpose of the grant; and
 - the most recent financial statements of the organization, preferably for the immediately preceding year, together with a copy of the current year's budget.

Qualification

1. To qualify for consideration by Council, grant applications must be consistent with section 8(1) of the *Community Charter* (Fundamental powers).
2. Only one application per year from any organization will be considered.
3. The membership of organizations applying for grants must be at least 50% Port Moody residents.
4. Where the grant is for the travel expenses of a sports team, only the costs of travel to international, national and Western Canadian championships for the current provincial champions may be considered.
5. Grants to high schools serving Port Moody students for Scholarship and Citizenship awards may be considered. The awarding of Scholarship Grants to high school students will be made and evaluated on, but not limited to, the following criteria:
 - Port Moody resident;
 - going on to post-secondary education;
 - leadership in and contributions to the school and/or community;
 - excellence in academics, athletics, arts, or technical education;
 - financial need; and
 - good academic standing ('B' average)

Payment will be made to students upon demonstration of enrolment into a recognized post-secondary institution (arts, academic, business, athletic, vocational).

6. Applicants that do not meet the qualification requirements will be notified as such by the General Manager of Finance and Technology, without further review by Council.

Corporate Policy Manual

Grants to Organizations

Evaluation and Approval

1. The General Manager of Finance and Technology will forward qualifying applications to the Citizen Advisory Group for consideration as part of the annual budget approval process.
2. 10% of the annual budget approved for grants and donations shall be set aside for emergency grant requests.
3. The following general principles may be used to determine funding allocations:
 - availability of funds budgeted for grants and donations;
 - the extent to which a demonstrated need in the community will be addressed and to which the City's corporate goals and objectives are met;
 - the degree to which the grant will promote the well-being and quality of life of Port Moody residents;
 - the extent to which the organization has attempted to obtain other sources of funding, e.g. through corporate sponsorships, fundraising campaigns, etc.;
 - the extent to which the funds are expended in Port Moody;
 - the needs of the organization requesting funding;
 - the extent to which any benefits will be directed towards youth, the differently abled, and seniors; and
 - the extent to which volunteers are involved and community spirit is fostered.
4. Grants to organizations operating within School District 43 should be considered on a pro-rata basis with Coquitlam and Port Coquitlam using the Simon Fraser Funding Formula.
5. The term of a grant shall be one year. Approval of a grant in any year does not ensure that grant requests in subsequent years will be successful.
6. The Citizen Advisory Group will recommend to Council those grants that should be approved.

Monitoring/Authority

Delegated to the General Manager of Finance and Technology.

Grant Application Form

100 Newport Drive, Port Moody, BC, V3H 5C3, Canada
Tel 604.469.4500 • Fax 604.469.4550 • www.portmoody.ca

Please note: The deadline for grant applications is January 31. If you are submitting this form after that date, please provide reasons why your organization could not reasonably have foreseen the need for funding at the deadline.

1. Identification

Name of Organization:

Contact Person:

Mailing Address:

Email:

Phone:

2. Organization Information

What is your organization's goals, objectives, and activities?

What service does your organization provide to the community?

3. Grant Request**Amount of grant request: \$**

What is the purpose of the grant and the proposed allocation of funds?

If the grant is approved, how will the community benefit?

Do you have other community support or sponsorship? Please describe:

4. Financial Information Checklist

You must submit a copy of the proposed year's budget that details expenditures and revenues, including other grants and donations.

Date:

Signature:

Please submit a completed copy of your application to info@portmoody.ca or to the General Manager of Finance and Technology, City of Port Moody, 100 Newport Drive, Port Moody, BC, V3H 5C3



Community Grant Program

Booklet of 2019 Community Grant Applications

INSTRUCTIONS FOR CAG MEMBERS:

1. Carefully review the 24 grant applications.
2. Select your **top five** choices.
3. Submit your selections by 11:59pm on March 10, 2019.

There is \$18,000 in total funding available for this portion of the City's grant program.

Your recommendations will be forwarded to Council for their consideration. Please note that Council will approve all final awards. In the case of ties or excess funding, Council will use their discretion to allocate the funds.

2019 Community Grant Applicants:

Name	Grant Request	Page
1. ACCESS Youth Outreach Services	\$10,000	4
2. BC Pets and Friends	\$2,000	6
3. Build a Biz Kids	\$8,360	8
4. Burrard Inlet Marine Enhancement Society	\$3,000	10
5. Community Ventures Society (CVS)	\$3,500	13
6. Coquitlam Moody Minor Baseball	\$5,000	15
7. Early Bird	\$3,000	16
8. Friendly Forest Preschool Association	\$500	18
9. GCA: Glenayre Community Association	\$16,000	21
10. Klahanie Community Association	\$2,500	23
11. MCCA (Moody Centre Community Assoc.)	\$200	25
12. Mountain Meadows PAC	\$2,000	26
13. Pacific Post Partum Support Society	\$1,000	28
14. POCOMO Meals On Wheels Society	\$1,200	30
15. Port Moody Aquarians Swim Club	\$1,000	31
16. Port Moody Arts Centre	\$5,000	32
17. Port Moody Christmas Craft Fair	\$1,500	34
18. Port Moody Ecological Society	\$1,700	35
19. Port Moody Power and Sail Squadron	\$1,600	38
20. Port Moody Seniors Friendship Society	\$5,000	40
21. Rocky Point Sailing Association	\$4,000	42
22. Tri-Cities Pride Society	\$1,000	43
23. Unique Get Together Society	\$5,000	44
24. Volunteer Cancer Drivers Society	\$2,000	46

There is \$18,000 in total funding available for this portion of the City's grant program.

As per the City's Corporate Policy on Grants to Organizations, the following general principles may be used to determine funding allocations:

- the availability of funds budgeted for grants and donations;
- the extent to which a demonstrated need in the community will be addressed and to which the City's corporate goals and objectives are met;
- the degree to which the grant will promote the well-being and quality of life of Port Moody residents;
- the extent to which the organization has attempted to obtain other sources of funding, e.g. through corporate sponsorships or fundraising campaigns;
- the extent to which the funds are expended in Port Moody;
- the needs of the organization requesting funding;
- the extent to which any benefits will be directed towards youth, people with disabilities, and seniors; and
- the extent to which volunteers are involved and community spirit is fostered.

ACCESS Youth Outreach Services

Organization Information

What is your organization's goals, objectives and activities?

Our first goal is to reach deeper into the Port Moody community by expanding our mobile presence in 6-8 "hot spot" locations (objective). Staff create a consistent visible presence where youth naturally congregate — parks, schools, convenience stores or areas of high level criminal activity. Staff identify youth exploring or involved in "at-risk" behaviors, connect with them, build one-to-one relationships, and bring support services to them.

Our second goal is to reduce violence, addiction, and physical exploitation by gaining knowledge of the existing gap between disengaged youth and accessible services (objective). Prevention: meeting with front-line representatives to launch monthly HARD TARGET meetings to share wraparound strategies; Intervention: assisting "at-risk" youth in avoiding potential links to crime by bringing wraparound support and services to them, and Reduction: reducing the frequency and severity of criminal activity by providing a weekly relationship presence through the Mobile Drop-in.

Our third goal is to build partnerships with schools and recreation centers to create an healthy inclusive youth community through mediums of art and recreation (objective). By connecting with 3 stakeholders and 3 local service providers we will introduce after school/weekend activities for youth and design one art or recreational community event per year to assist youth in realizing their own Capacity learning alongside a skilled instructor.

What service does your organization provide to the community?

ACCESS Youth Outreach Services is an award winning, community based, registered charity with over 18 years of experience working with "at-risk" youth. We "enhance QUALITY of life for youth who have been marginalized, isolated or violated through homelessness, sexual exploitation, addiction or abuse in the community. Through three programs, one being Project Reachout Mobile Drop-In, we provide prevention (culturally sensitive relationships), crisis intervention (ongoing support, referrals and tangible needs), and deduction of crime, illicit drug use, and vulnerable practices (collaboration with local and government agencies) within the community.

Project Reach Out Mobile Drop-In is the first multi-service after hours Mobile Drop-In and Outreach Program in British Columbia. A modified 24ft. long shuttle bus operates two nights a week, Friday and Saturday from 7:00 pm to midnight, with shift teams of 2 paid staff and 2 volunteers in "hot-spots" or "trouble spots". The bus contains resources and materials on crisis response, drug prevention, health promotion, need assessments, reward system, employment skills, basic needs, and referrals. Professional staff trained in youth work, social work, early childhood education and harm reduction: first aid, crisis intervention and administration of Naloxone in Opioid Overdose situations work to minimize at-risk behaviors in youth in the community.

Amount of Grant Request

\$10,000

What is the purpose of the grant and the proposed allocation of funds?

We need an additional part time staff worker and funding for shuttle bus expenses to enable us to reach deeper into the community. Funding will go towards hiring a professional Outreach Worker on shift 10 hours a week and insurance, maintenance, inspections, and mileage for the bus. These two items combined increase our reach into 6-8 added hot spots in the community and staff connection to 3 stakeholder/local service providers to launch new programming. The success of our work is in one-to-one contact with youth - availability and accessibility - and the ability to expand our visible presence in the community through schools and recreation centers. It is essential we promote our efforts in different locations (mobile, schools, centers) so youth, at a heightened state of vulnerability, crime, or addictive behavior, know of someone who will reach them in their crisis. RCMP/Police and street youth provide referrals for immediate help.

If the grant is approved, how will the community benefit?

We minimize risk factors in youth to lessen the impact of violent or risky threats to the community. Adjusting the service culture to better suit this young generation has proven successful in other jurisdictions. We engage youth as part of the solution recognizing the value of authentic relationships and healthy, inclusive community. We hire expert staff within or around the local community in criminology, social work, Inner-City response, and LGBTQ to work with mental and addictive health. Youth who are clients in multiple service systems increase the complexity of their illness or addiction and the likelihood of being labeled as hardest to engage or highly "at risk". Our partnerships with front-line services: RCMP, Port Moody Police, Ministry of Children and Family Development, and Fraser Health Addictions enable us to share local issues, trends, concerns, and information in monthly HARD Target Meetings. Together, we bring these collaborative wraparound services to youth in "hot-spots", in turn, broadening our scope and range of impact in the community.

Do you have other community support or sponsorship? Please describe:

A gap exists between disengaged youth on the street and accessible services. Appropriate support, positive engagement in healthy community, art and sport alleviate this gap. Without a coordinated 'joined-up' approach, the problem is unlikely to be resolved with any long-term effect.

Most youth are connected to the Ministry of Children and Family Development (MCFD) system and known to local RCMP. We work collaboratively with MCFD, RCMP, Port Moody Police, Coast Mountain Bus Police, mall security and additional local services through referrals and monthly HARD target meetings to create wraparound services brought to street youth. Local schools and recreation centers join us in creating after school and weekend activities or annual art and sport events. Local business, foundations, and the BC provincial government sponsor our efforts in the community.

BC Pets and Friends

Organization Information

What is your organization's goals, objectives and activities?

BC Pets and Friends' mission is to provide and promote the healing power of the human-animal bond through pet therapy visitations. A team of 200 volunteer pets and their human handlers put this mission into action through weekly pet therapy visits to hospitals, senior care facilities, hospices and schools throughout the Lower Mainland where people can receive a mood-boosting visit that only a four-legged, furry friend can provide. Currently, Pets and Friends' pet therapy volunteers visit three facilities in Port Moody; Eagle Ridge Hospital, Eagle Ridge Hospital Residential Care Centre, and Crossroads Inlet Centre Hospice. The first pet therapy event with to Port Moody Secondary School is scheduled for May where over 500 students can take a break from exams studies and relax with a canine companion.

Pets and Friends' goal is to increase the number of people receiving the benefits of pet therapy in Port Moody by way of increasing the number of visits to Eagle Ridge Hospital, and scheduling regular visits to Port Moody Secondary School around exams times (assuming the first event this May is a success). The objective is to increase volunteer recruitment in Port Moody and onboard two new Port Moody-based pet therapy teams, with Eagle Ridge Hospital being their permanent placement and Port Moody Secondary School event availability.

What service does your organization provide to the community?

Pets and Friends recruits pet owning volunteers with friendly dogs or cats, screens the pets to ensure their temperament is suited for pet therapy work, and provides safety and policy training for handlers. Finally, the pet therapy team is matched with a facility (hospital, hospice, senior care facility, or mental health care facility) where they will visit weekly. This service is free of charge for facilities. About 30 people at each facility per visit have an opportunity to engage with the pet where they are free to pet, cuddle with, or simply observe the pet. This is where the magic happens. Facility staff, patient's family members and Pets and Friends volunteers report feeling the mood in the room lighten, faces light up, and stories of beloved pets are told.

Amount of Grant Request

\$2,000

What is the purpose of the grant and the proposed allocation of funds?

Pets and Friends recruits volunteers, screens pets, and trains handlers then places well-suited pet/handler volunteer teams into waiting care facilities. Pets and Friends' two part-time staff oversee this process and all continued training, volunteer appreciation and correspondence, and upkeep of vaccination records and membership requirements. The volunteer onboarding process and first year is an estimated \$1,000 in administrative hours and training materials costs.

BC Pets and Friends is requesting \$2,000 from Port Moody Community Grants Program to support the costs associated with the addition of two pet therapy volunteer teams to share the healing power of the human/animal bond with Port Moody residents.

If the grant is approved, how will the community benefit?

Pet therapy has a profound impact on people's overall well-being. Research suggest that a visit from a dog or cat can:

- Increased physical and social activity
- Decreased aggressive or hyperactive behaviour
- Increased ability to deal with feelings of loneliness and isolation
- Relief of depression and disorientation
- Improved morale, self-esteem, self-confidence and self-respect
- Reduced stress and anxiety and lower blood pressure

Two additional pet therapy teams would provide over 2,000 more opportunities for hospitals patients and secondary school students to receive these benefits to their overall well-being.

Do you have other community support or sponsorship? Please describe:

Funding to support BC Pets and Friends pet therapy programs in Port Moody are predominantly funded by two entities, BC Gaming Grants and Scotiabank Charity Challenge 5k fundraiser. Volunteers also pay a small membership fee to cover liability insurance costs. Currently, the organization does not receive funding from Port Moody based community funds or sponsorships.

Build a Biz Kids

Organization Information

What is your organization's goals, objectives and activities?

BizKids Practical Education Assn. (DBA: Build a Biz Kids) is a non-profit children's education program provider servicing the Port Moody, Port Coquitlam and Coquitlam with after-school and summer camps focused on entrepreneurship. Our goal for 2019 is to double the amount of children we reach with our programs from 97 kids in 2018 to 194 kids in 2019.

Our Mission: Harnessing Creativity & Enthusiasm to turn Passion into Action
Our objective is to allow children the ability to see opportunities for positive change in their communities and instill the confidence and knowledge within them to find solutions & take action.

Activities: Through after school and summer camp programs, Build a Biz Kids teaches children, ages 7-12 years, the fundamentals of entrepreneurship. During their program they learn the tangible skill of how to start their own business, but through these lessons, they are improving their communication skills, developing leadership, building confidence, making decisions and seeing results through ongoing effort and perseverance. A large focus is placed on finding solutions to every day problems and taking ownership of weekly action to bring a solution to life. Financial literacy is focused on through revenue, costs and margins, as well as managing their profits & community giving to charitable organizations is also taught.

What service does your organization provide to the community?

In June 2018 to April 2019, 97 kids in 11 classes between the ages of 7-12 attended a Build a Biz Kids program. These program attendees generated \$4,900 in profit for their own businesses and an additional \$1,200 which were donated to local charities in the Tri Cities Area. These charities were chosen by Vancity Staff and included SHARE Family & Community Services, Starfish Pack, 3030 Gordon. Our program's positive impact doesn't stop once the program ends, but carries on. As an example, 1 student started another business after their program and raised an additional \$208 for the Make a Wish Foundation.

Build a Biz Kids - Community Support in the Tri Cities Community • Port Moody Rotary Club – Managed and ran 2 gaming stations for RibFest in Port Moody for the entire event as volunteers to support a great club of members • Ran booth at Port Moody Car Free Day • Ruben's Shoes Charity – Volunteered at the 1st Annual Ruben's Rukus event managing 1 obstacle event and managing the finish line safety detail for the kids participating • Tri Cities Chamber of Commerce – Set up a Free Kids Experience Centre at their annual Business Showcase event open to the public. Kids ages 6-12 years could be dropped off during the event and take part in entrepreneurial learning activities and prototype making while their parents enjoyed the event. • Coquitlam Library – A special introductory 4 week program was designed that focused on entrepreneurship and was offered to the public for free, hosted by Coquitlam Library.

Amount of Grant Request

\$ 8,360

What is the purpose of the grant and the proposed allocation of funds?

Our 2019 initiative is to double our outcomes by welcoming 194 kids between the ages of 7-12 into our Build a Biz Kids programming. To accomplish this initiative we will require the support of the City of Port Moody and other community stakeholders to increase our capacity and community awareness.

\$2,500 - Community engagement and awareness.

\$1860 - Program equipment and supplies (\$600 laptop to run additional programming for Port Moody students, \$300 Flag banners for outdoor use at events such as Car Free Day in Port Moody, \$400 Printing of posters for local events)

\$4,000 - Additional Program Development to expand our reach and increase our capacity to bring programming to Port Moody students.

\$8,360 - Total amount for all three initiatives

If the grant is approved, how will the community benefit?

Build a Biz Kids programming is about empowering our leaders of tomorrow with the knowledge and resources to see opportunities, create solutions and build a business that provides a positive impact on their community. Our programs teach financial independence through the resourceful nature of entrepreneurship and our financial literacy training where they learn about investing, spending, saving and donating. Finally, one of our summer-camp programs actively raise money for local charities so our young students learn about local non-profits and engage with them in their fundraising efforts.

The true impact of this kind of education on a child has only yet to be seen. After our first summer camp, one of our students went on to start his own summer snow cone business and raised \$208 that he donated to the Make a Wish Foundation. During our program, many of the students chose to donate a portion of their profits to charities such as the Veteran's Fund and Children's Hospital.

Do you have other community support or sponsorship? Please describe:

Rotary Club Port Moody presented our association with \$1,600 for program materials
Rotary Club of Coquitlam provided \$400 for the purchase of a new program laptop

VanCity Branches (6 Locations) - Facility Use, Grants, Ads - Vancity has provided our organization with use of the community stage rooms in several locations. The community stage is where the Build a Biz Kids programming is facilitated. We have also received two \$500 branch grants from Shaughnessy Station & North Road Branches.

Henderson Place Mall provided facility use as an in-kind donation for our Market Day

Burrard Inlet Marine Enhancement Society

Organization Information

What is your organization's goals, objectives and activities?

The Burrard Inlet Marine Enhancement Society (BIMES) is a charitable organization committed to providing environmental education and stewardship activities in the Burrard Inlet area, including managing the Mossom Creek Hatchery & Education Centre located in Port Moody, BC. Our programs focus on salmon enhancement activities and stream, watershed and marine educational opportunities in the Port Moody Arm of the Burrard Inlet.

This year, the board of BIMES is supporting a project to protect and improve water quality in the Tri-Cities area by reducing the amount of cigarette butt litter on the streets.

Cigarette butts are the last socially acceptable form of litter, and are seen on streets and sidewalks everywhere. The problem comes partly from the fact that smokers have been "forced outside", and partly from the incorrect belief that cigarette butts are biodegradable and simply dissolve into the environment somehow. The ugly truth, however, is that filters are not biodegradable; they may appear to be biodegrading, but they are actually just separating into microscopic fibres that affect habitats and oceans the same way that microbeads do. Filters catch harmful toxins like tar, arsenic, lead and formaldehyde, which are then leached into the environment. Many of the butts end up in storm drains, rivers and ultimately the ocean, where they pollute the water and cause a hazard for fish and wildlife.

Our work in rehabilitating salmon populations is greatly undermined if we release fish into poisoned water. We believe that an initiative to reduce cigarette butt litter would be complementary to the work we are doing to reestablish the salmon run in Port Moody.

What service does your organization provide to the community?

The goal of this project is to reduce cigarette butt litter in the Tri-Cities area. We plan to do this in two ways. First, by educating the public about the harmfulness of cigarette butt litter, and hopefully changing the mindset that this form of littering is acceptable. Second, by providing alternatives to simply tossing butts on the ground.

The education will be accomplished via a poster and video contest for students, followed by wide dissemination of the winning entries on social media and in public spaces. Many smokers start the habit when they are in school, and focusing the education at this level may stop some young people from taking up smoking in the first place.

The poster contest would be an art contest for school-age children. They would design an educational poster about the harmfulness of cigarette butt litter. There would be cash prizes for the winners. The three winning posters would be printed and displayed around the Tri-Cities, as well as being shared on social media. The video contest would be a contest for middle and high school students. They would create a short (2 minute) video about the problems created by cigarette butts, and possible solutions. The winning videos would then be shared on the Tri-Cities' (and other) websites and social media. Again, there would be

cash prizes for the winners. The alternatives to littering include Pocket Ashtrays - a convenient, safe and smell-proof way to store butts for disposal later - and cigarette butt recycling, using a program provided by a company called Terracycle.

Pocket Ashtrays are a safe, convenient and smell-proof way to store cigarette butts for disposal later. They are about the size of a small coin purse and are reusable, airtight and not flammable; they extinguish your butt when you drop it in and close the ashtray. They can be customized to order, with graphics, educational messages and sponsorship logos. Cost decreases with quantity ordered. 1000 ashtrays cost about \$1000, 2000 cost about \$1500. They can be obtained here: <https://braingarden.ca>. Pocket ashtrays would be distributed on request at designated city facilities and/or by volunteers at public festivals and other events.

Terracycle is a recycling company that includes a program for free recycling of cigarette butts: <https://www.terracycle.ca/en-CA/brigades/cigarette-waste-brigade>. Receptacles for the butts cost \$100 each, with customized stickers costing another \$3.75 per unit. The receptacles would be maintained (emptied and the contents shipped to Terracycle for recycling) by City staff, businesses and/or volunteers.

We also hope to encourage participation in a Canada-wide initiative called the Butt Blitz: <https://www.agreenerfuture.ca/the-butt-blitz/>. It takes place annually in late April or early May and involves the collection of butts over a single three-hour period. The butts are counted and shipped to Terracycle for recycling. We would need to invest in some equipment (gloves, buckets, vests) and possibly advertising for this and any other volunteer-run butt litter collection initiatives.

Amount of Grant Request

\$3,000

What is the purpose of the grant and the proposed allocation of funds?

The budget for the project (this is separate and apart from the regular annual budget of BIMES, which is attached for your information) is as follows:

Description of Expense:	Amount:
Contest Prizes	\$2,000.00
Education campaign - paper posters	\$1,000.00
Education campaign - large laminated signs	\$2,500.00
Terracycle recycling bins - \$103.75 + tax/delivery x 15	\$2,000.00
Litter collecting equipment (gloves/hi-viz vest/bucket with shoulder strap) (\$50 per person x 20 people)	\$1,000.00
Pocket Ashtrays (2000)	\$1,500.00
TOTAL	\$10,000.00

We are requesting a grant of \$3,000.00 towards these expenses

If the grant is approved, how will the community benefit?

The goal is to reduce the amount of cigarette butt litter on the streets, thereby reducing the amount of toxins leaching into waterways, lakes and oceans.

We will select a number of "hot spots" (areas that currently have a lot of cigarette butt litter) and do a series of cleanups at each site before the project starts, in order to "benchmark" the number of cigarette butts that are being deposited in each area. Then we will do regular audits of the sites as the project proceeds, to see whether our initiative is having any effect on public behaviour.

The community will benefit from less unsightly litter on the streets as well as a healthier environment.

Do you have other community support or sponsorship? Please describe:

We have applied or plan to apply for other grant money, but as of the date of this application we have no other funding sources confirmed.

We are seeking the support of the city councils in the Tri-Cities, and hope to be able to use their facilities, websites and social media to promote and publicize our message.

We have the full support of SD43 for the poster and video contest.

Community Ventures Society (CVS)

Organization Information

What is your organization's goals, objectives and activities?

CVS is a non-profit organization that serves children and adults with developmental disabilities in the Tri-Cities areas and has been doing so since 1979. We provide foster families for children, summer camps for medically fragile children, respite so that families can get a break, life skill and literacy training, community inclusion programs, residential supports for children and adults and help finding employment for adults. Our overarching mission is advancing community inclusion for people with intellectual disabilities.

What service does your organization provide to the community?

We offer programs that assist adults and children with developmental disabilities that foster community inclusion. Additionally, we work with individuals with developmental disabilities to help them find employment in the community, empowering them to contribute to the local economy as well as have them earn valuable income for their personal use. Part of our role as a community organization, extends beyond the individuals we serve and out to their families, to help keep the family unit strong, resilient and well supported.

Amount of Grant Request

\$3,500

What is the purpose of the grant and the proposed allocation of funds?

As noted, we support people with developmental disabilities who often have sensory issues that cause great personal distress. One way to alleviate the personal distress for people with autism is to use a Sensory Room that has ambiance and equipment designed to reduce the stress on the sensory system in terms of noise, touch, smell and sight.

Currently, we have a basic room that has a couple of pieces of sensory equipment inside. However, much of the equipment is old and very basic in nature. We would like to acquire some new pieces of equipment to improve the sensory room, so it can provide an environment where people can relax, raise alertness levels and provide a learning environment.

For the amount requested, we plan to allocate funds towards 3 new pieces of equipment - 1) bubble tube - which provides multi-sensory feedback and stimulates the visual system and is also useful for promoting color recognition and visual perception; 2) Glider chair-which provides calming sensory input for the user; and 3) LED projector - which provides constant slow movement, helping with visual and vestibular stimulation.

If the grant is approved, how will the community benefit?

The Sensory Room Project (similar to a Snoezelen Room) will be located in Port Moody, British Columbia at the CVS head office at 2322 St. Johns Street. Locating the project in Port Moody will serve the Tri-Cities: Coquitlam, Port Coquitlam, Port Moody, Anmore and Belcarra. The room is at CVS and is a 10 x 12 room in our building in Port Moody. Having additional equipment would also enable us to open the sensory room up to other members of the community, outside of our program hours. Sensory Rooms are very much needed because there are very few sensory rooms in the Greater Vancouver area. People who have sensory issues (such as people with Autism) and possibly seniors who have dementia will benefit because the room helps reduce stress from sensory issues.

Our Sensory Room project will increase partnerships and networking between community-based agencies by offering our sensory room project to other disability related agencies, and local schools who have people who have sensory issues and would benefit from spending time in the room. The project will also open up dialogue between disability related groups and seniors who may have dementia.

Do you have other community support or sponsorship? Please describe:

For this particular project, we do not have additional funding to allocate towards it. The majority of our financial support comes from the provincial government but is allocated primarily to support our individuals with support staff. We do have some private donors but the majority of those funds are allocated to acquiring communication equipment for the non-verbal individuals we serve and standard maintenance of our facilities where our programs are hosted.

Coquitlam Moody Minor Baseball

Organization Information

What is your organization's goals, objectives and activities?

Coquitlam Moody Minor Baseball Associations (CMMBA) gives children the opportunity to explore, learn and play a sport within a community setting. Participating in a sport gives children the opportunity to explore it, the neighbourhood, brings children within our community together who otherwise may not know each other and helps to build self confidence and leadership skills. Baseball helps to increase physical activity.

CMMBA has had numerous successful teams over the last few years - including teams going to the Western Championships. Last summer six teams of various ages and levels went on to participate in the Provincial Championships.

What service does your organization provide to the community?

CMMBA is a volunteer based association. Volunteers make up our Board of Directors, coaches and team managers.

The association offers coaching training, as most start as volunteer parents. The children get exposure to the sport, get to be on a team within the community, and those who play at a higher level get the opportunity to play on our competitive teams.

Amount of Grant Request

\$5,000

What is the purpose of the grant and the proposed allocation of funds?

We have a few fields in Port Moody we use and would like to have field boxes at each to store our equipment. Currently we have one field box at Westhill (my example). We would like something similar, with artwork on it, to promote the City of the Arts and the CMMBA logo.

If the grant is approved, how will the community benefit?

More equipment needed by children will be spread out to more accessible locations. It would also help to promote our league and the City of the Arts.

Do you have other community support or sponsorship? Please describe:

Not at this time.

Early Bird

Organization Information

What is your organization's goals, objectives and activities?

Early Bird has started since 1990's as a Sunday morning soccer team. Our team is trying to welcome EVERYONE who wants to play soccer and to exercise at least once a week with us from Trasolini Turf Field (300 Ioco Rd, Port Moody, BC V3H 2V7). We are trying to organize our team to be continued as long as possible for all the soccer lovers in the area.

What service does your organization provide to the community?

I mentioned "EVERYONE" above, because we really welcome "EVERYONE" with no restrictions on age, gender, and nationality. This gives us amazing diversity in our team where you can bring your sons and fathers to play with you. In current season, we have youngest from 17 years old and oldest around 70 years old. With this uniqueness, it can provide one of the few places where you can play with your family. I also plan to bring my son to play with me and there are not many places where you can do this. I also think kids can learn how to respect people, older people would understand better about younger generation and as this is team sports we learn how to help people by participating as a team member.

Amount of Grant Request

\$3,000

What is the purpose of the grant and the proposed allocation of funds?

Every year we pay about \$3,500 for fields and insurance for Port Moody soccer field. Additional costs are about \$1,000 per year which may include buying equipments, team breakfast(special cases 3 times a year including new year, family day and etc), also we try to help people who got serious injury. About this injury cases, 2 - 3 years ago we had a tragic accident on the field where a player broke his leg. We had to call 911 and he have to suffer until now. Not only this cases, last year another player got injured and had a surgery. We are trying to help these kind of people but since this team is organized by team member's monthly fee(we collect \$10 - \$20 per month depends on the age), it is really hard to help a lot. Not only these injury cases, we need to get some of the equipments such as uniforms, medical kits, balls, and etc.

If the grant is approved, how will the community benefit?

As you can tell from the history of this team, it is definitely sure that we will use it for the team and also for the community as well. As we always try to help community like we donated \$1,000 to the local hospital (EagleRidge Hospital, the cheque was under "EarlyBird"). We also sometimes voluntarily clean up the field where we are using also parks near the field as well. Of course we are going to replace the old equipments as well with buying more emergency medical kits which we are always lacking. As every year we try to save up the budget to provide gift to our team member such as soccer socks (\$10-\$15 per pairs) for fathers on Father's day, gloves (\$4 - \$5 per pairs) for everyone on Christmas and etc. We can provide better gifts to members to safely enjoy playing soccer with us. Personally I think helping people in the team is same thing as helping people in the community because we are open to everyone in the community to join the team.

Do you have other community support or sponsorship? Please describe:

We do not get any kind of economical support or sponsorship. As I already mentioned our team is purely organized by ourselves.

Friendly Forest Preschool Association

Organization Information

What is your organization's goals, objectives and activities?

Friendly Forest Preschool Association began as a group of mom and tots who met informally, and has since served Anmore, Belcarra, and the Tri-Cities; including Port Moody, when it opened its doors in 1985. The preschool is committed to implementing high quality, developmentally appropriate programming for children to enjoy. Our teachers regularly take workshops, attend conferences and research current issues and trends in early childhood education.

Our program is continually growing and changing as we make observations and reflect on the child's perspective. Its essential goals are to guide the child to self-regulation, emotional expression, and positive social relationships — essential skills for later schooling and life. Our daily classroom activities are a blend between teacher and child-initiated curriculum. They aim to motivate and support the child's intellectual need to construct their understanding of concepts, while still being playful to minimize stress of feelings of incapability.

As a cooperative preschool, the families of children enrolled in the preschool share the operation and administration of the preschool. The 2018/19 Board has 7 elected members who manage the teachers, facility, special events, fundraising, marketing and direct the parent body throughout the year. The outstanding reputation of Friendly Forest continues to attract families from the Tri-Cities, including Port Moody. In fact, 42% of enrolled children are from Port Moody for the 2018/19 year, which represents the most students from any other community. With an ongoing waitlist of families wishing to hold a space at the school, Friendly Forest takes pride in its exceptional teachers, learning through play philosophy and parent involvement.

What service does your organization provide to the community?

Friendly Forest Preschool accepts child participants of all abilities and backgrounds. The preschool's capacity is 20 students per class and 4 classes are run per year, for a total of 80 students per year. The student body includes a 3 year old program (two days per week), and 4 year old program, (3 days per week) both operating morning and afternoon classes. The school welcomes and supports students of all abilities, including children with special needs. With help from staff from the Supported Child Care Program, the preschool teachers work to meet the specific needs of each child to ensure that they have the same opportunities as their peers.

Friendly Forest employs two full time and one part time E.C.E qualified teachers to plan and implement an outstanding curriculum. The teachers at Friendly Forest have built a strong foundation of programming at the school, which is demonstrated by the fact they have committed a large part of their teaching career to the school.

The environment of the preschool is divided into indoor and outdoor play. Indoor play includes a library room, nature table, construction, block area, housekeeping, art area, table activities,

fine motor skills, kitchen baking, woodwork, sand and water, as well as many other areas including music.

The school is fortunate to have a natural outdoor play space for sand and water play, hiding, climbing, and running around. Teachers take the children on walks and picnics in the forest to hug the trees and learn about forest plants and animals. We have use of the tennis courts to play with balls, hoops, and parachute games.

Amount of Grant Request**\$500****What is the purpose of the grant and the proposed allocation of funds?**

Friendly Forest Preschool is seeking a grant of \$500 from the City of Port Moody towards program supplies for its project titled 'From the Garden to the Table.' Supplies needed for the project include small shovels and garden tools, plants, seeds and soil, as well as some kitchen supplies including baking sheets and pots and pans.

If the grant is approved, how will the community benefit?

At Friendly Forest, we provide children with a safe and nurturing environment where children and families work together to build a better community. Children will benefit from the project as they will be introduced to the excitement of growing fresh produce, harvesting it, and preparing and sharing food in their own preschool with the help of classroom teachers. Furthermore students will learn about composting food scraps and how this can provide nutrients back into the garden for future planting. Students will learn a number of skills throughout the project including: Hands-on-learning: learning to care for the garden, planting, watering, etc. Children develop gross motor skills and learn new skills. Valuing Healthy Eating: enjoying fresh, seasonal produce. Hygiene and Safety: learning garden and kitchen hygiene and safety, including safe equipment practices. Developing life-long skills: learning basic cooking and gardening skills while looking after the well being of themselves and others, while building confidence and problem solving skills. Experiencing food: children are encouraged to try new food and to experience fresh fruit, vegetables and herbs. Sharing: children experience the excitement of sitting down together and sharing a meal with their peers and teachers. Experiencing the outdoors: this project gives students the opportunity to learn in a different environment. Children ask questions and learn to respect the environment in new ways.

Do you have other community support or sponsorship? Please describe:

Friendly Forest Preschool is a parent cooperative preschool, and therefore the families of the children enrolled at the school share the operational responsibilities while the teachers focus on the programming. The school has 7 Board of Directors, but also a number of committees that oversee maintenance, indoor/outdoor clean up, enrolment, fundraising, special events, marketing, IT (website and social media), newsletter, as well as classroom representatives that act as liaisons between the teachers and parents. All of these activities are carried out on a volunteer basis, and each family is responsible for signing up and fulfilling their commitment throughout the year. In addition to a Maintenance Committee, parent volunteers participate in an outdoor clean-up. Although teachers and students will largely conduct the project, volunteer parents will be able to provide additional hours in cleaning up the playground, raking leaves, tending to the garden, providing additional watering if needed, weeding, on an as needed basis.

Funding from community agencies such as the City of Port Moody are greatly needed in order to grow and improve our preschool with special projects such as 'From the Garden to Table.' Currently, funding has been secured from BC Gaming toward program salaries: however funding is greatly needed from the City of Port Moody toward program supplies.

GCA: Glenayre Community Association

Organization Information

What is your organization's goals, objectives and activities?

The GCA (Glenayre Community Association) has been a vibrant and active association for 60+ years grounded in our purpose is to create a connected, caring and vibrant neighbourhood.

The Glenayre Community Association is a non-partisan voice for the subdivision known as Glenayre, and we also welcome our neighbours from the surrounding areas as associate members.

Membership fees are our primary source of revenue and are used to fund the various events and activities.

What service does your organization provide to the community?

GCA's primary focus is on fostering a strong sense of community through events and activities sponsored or supported by the Association, an active executive and a monthly newsletter. All Association business is conducted in with fair process and documentation of all key decisions and actions. Executive members are all Glenayre residents.

We support or lead about 5 -10 events a year. We continue to explore new event and activity opportunities that foster our desire to maintain a strong sense of community in Glenayre.

Amount of Grant Request

\$ 16,000

(or portion thereof)

What is the purpose of the grant and the proposed allocation of funds?

We are continuing our efforts to revitalize our community. For 2019, we would like complete our commitment to replace our community association signs that welcome residents and friends into our neighborhood.

We have two signs that we would like to replace:

- 1) Entrance to Glenayre and Ailsa
- 2) Entrance to Glenayre and Glencoe (next to fire station).

The current estimated quote for new signs is \$16,000. We have already started the process of working with the City to ensure we are by-law compliant.

If the grant is approved, how will the community benefit?

The replacement of the signs will be a visible illustration of our commitment to continue to vitalize our community as they will replace the current tired and aging signs. The signs provide residents and visitors with the "first impression" of our community and we would like to positively reflect our vibrant sense of community through these new signs.

New signs are expected enable a more visible and an easier method of posting events and activity details.

Do you have other community support or sponsorship? Please describe:

This request is fully supported by the Glenayre Community Association and its executive.

Replacing the signs has been identified as a key objective supporting our Glenayre Re-Vitalization efforts initiated in 2017.

Klahanie Community Association

Organization Information

What is your organization's goals, objectives and activities?

Klahanie is widely recognized as a vibrant and desirable neighbourhood in Port Moody, largely due to its prime location, access to amenities, and strong sense of community. Formed in 2015, the Klahanie Community Association (the KCA) is one of Port Moody's newest community associations and reached 155 active members for 2018. Our main goal is to increase our member base and foster a strong sense of place by promoting positive dialogue in an inclusive community which provides opportunities for neighbors to connect and work together to achieve their common goals. Our initiatives include a focus on promoting the community spirit, the arts, the physical and mental health, community safety (including being a Bear Aware neighbourhood) and well-being of Klahanie's residents and the surrounding community. This is achieved through positive and inclusive cultural, recreational, social, environmental and educational activities in Klahanie. Through community events and online presence, the KCA is able promote community activities, share awareness about current events or activities in Port Moody, as well as providing a platform for our members to network and communicate in a safe and productive manner. Our association's members are further engaged through its website and social media accounts and has a direct association and with the (private) Klahanie Community Facebook page, a highly engaged online community of 1100+ present and past Klahanie residents as well as a public Klahanie Community Association Facebook page of close to 400 members.

What service does your organization provide to the community?

In addition to bringing residents together for both community building and educational events, the KCA supports the wider community by collecting food for the Share Food Bank, blankets and warm clothes for Blanketbc.org and pet bedding and food for the Coquitlam Animal Shelter and the BCSPCA (by Bosley's). It also collaborates with Moody Elementary and other local schools, sharing fundraising events and activities which many of its young residents look to for support and engagement.

The KCA strives to align with the City's events policy for zero waste initiatives. This is demonstrated during our events by actively enforcing proper waste separation, discouraging single use plastics, reusing signage, and choosing reusable and environmentally sensitive decorations such as reusable banners and table coverings, and eliminating the use of helium balloons in recent years.

The KCA also takes pride in promoting the Arts through Klahanie's own very generous talent, featuring local musicians at our events (recently Joyelle Brandt, Sean Marthinsen, Ron Erickson), local artisans at our holiday craft fair and through the introduction of a new fundraising initiative showcasing a Klahanie artist, our first is Leesa Hanna, who has donated an image from which we have produced prints for sale to benefit the KCA.

Amount of Grant Request

\$2,500

What is the purpose of the grant and the proposed allocation of funds?

The KCA is seeking funding from the City of Port Moody to support the events and activities for the upcoming year as well as cover the related association insurance costs. The insurance cost for the KCA in 2018 was \$1287.00 which represents 40% of our total operating budget. Receiving grant funding from the City would allow the KCA to re-allocate its available funds to the remainder of the events budget and re-launch its website and improve its own social media platform which is key to further strengthening community engagement and outreach. Being able to successfully execute these events and activities through grant funding would allow us to demonstrate clear support by the City of Port Moody to its residents. A well funded KCA would allow us to generate greater community outreach and participation.

A sampling of our annual events: Winter Social, Easter Egg Hunt (April 21), Garage Sale and Community BBQ (May 25), En Blanc Picnic (August 24), Dog-o-ween (October 26), Holiday Fair (December 1), Educational / Community oriented info sessions (dates TBD) with Port Moody police, local wildlife groups.

If the grant is approved, how will the community benefit?

We strive to appeal to a wide array of demographics to ensure an inclusive environment for our members as well as residents of Klahanie as a whole. This includes events tailored to children & youth, families and seniors as well as owner-operated businesses who are looking to network or demonstrate support within their community. Though key events are for Klahanie residents only, larger events including the community Garage Sale & Holiday Fair are open to the public and shared widely among other neighbourhood communities and groups within Port Moody and the tri-cities area. Community spirit is contagious and we hope to inspire as well as be inspired by the many communities that make Port Moody such a great place to live.

Do you have other community support or sponsorship? Please describe:

The KCA has suffered from a lack of major funding for several years. Due to cutbacks by the Klahanie Canoe Club strata corporation, who required the funding be re-allocated to building repairs and maintenance, we have had to scale back many events, and significantly depleted our reserve fund. Our main source of funding is now membership fees which cost \$5.00 per individual. Some additional funding is provided through donations at events such as bake sales and local art fundraiser (featured Klahanie artist donates a print of their work for purchase). The KCA occasionally receives sponsorship monies or donations in kind from local businesses such as coffee, hot dogs or other small items related to its events, but no major funders have been secured to date.

MCCA (Moody Centre Community Assoc.)

Organization Information

What is your organization's goals, objectives and activities?

Represent the citizens of Port Moody Centre, bring together community by providing information and hosting events.

What service does your organization provide to the community?

A voice for the community plus providing a method of expressing their views. Web Page and FaceBook Page as well as community updates to members via email broadcasts. Bringing neighbours together through community events. All candidates meeting, presentations.

Amount of Grant Request**\$200****What is the purpose of the grant and the proposed allocation of funds?**

The purpose is to hold a social event, at or around Kyle Centre in the early summer months, a family focused affair at this time with no definitive theme, Early yet but most likely a picnic / barbecue format.

If the grant is approved, how will the community benefit?

In a changing community a chance for neighbours to connect in a social atmosphere, get to know their neighbours.

Do you have other community support or sponsorship? Please describe:

We are solely dependent on membership for financial support through dues. Local businesses will be sought to contribute as well as in the past for prizes etc.

Mountain Meadows PAC

Organization Information

What is your organization's goals, objectives and activities?

The overarching goal of the Mountain Meadows PAC is to promote educational and social opportunities for all students at Mountain Meadows Elementary School in Port Moody.

We are seeking a grant for a special project at the school: building an outdoor classroom for the students and community to use during school time, as well as before and after school.

The area we plan to build the outdoor classroom in used to house a swingset. The swingset had to be removed because it was rotting and unsafe. There wasn't any budget from the school district to replace the equipment which is why the PAC is stepping in to turn the empty space into something useful for the school and its students.

What service does your organization provide to the community?

The Mountain Meadows PAC organizes community building events, activities for the students, and fundraises to upgrade facilities and technology at the school.

Amount of Grant Request

\$2,000

What is the purpose of the grant and the proposed allocation of funds?

Purpose of the grant is to contribute towards Phase 1 of the outdoor classroom to be completed by December 31, 2019.

Phase 1: Outdoor, all-weather, tables where students can have outdoor instruction/classes, play games, read books, eat snacks, etc.

Phase 2: Construction of a roof for rain and sun shelter.

If the grant is approved, how will the community benefit?

There are so many young families here in Port Moody, drawn by our incredible outdoor amenities and quality of education. An outdoor classroom would enhance children's connection of the outdoors and sparq cretiivty in the community.

Futhermore, it would be of particular benefit to children who sometimes seek shelter, not only from the rain, but also from the more boisterous play at recess and lunch. It would be an inclusive space and the PAC would endeavour to make it available to the wider community outside of school hours.

Do you have other community support or sponsorship? Please describe:

Aside from regular PAC fundraising efforts, and \$2000 donated from Royal Bank through their volunteering program (one of the PAC moms works there and has received \$1000, two times for volunteering her time) we do not have other community support or sponsorship.

PAC Budget for Outdoor Classroom

Estimated budget required for Phase 1 of the outdoor classroom: \$10,000

Current PAC funds allocated towards Phase 1 of the outdoor classroom: \$4,419

Additional fundraising and grants required for Phase 1 of the outdoor classroom: \$6,581

Pacific Post Partum Support Society

Organization Information

What is your organization's goals, objectives and activities?

Our mission is to end the isolation and distress experienced by many women and their families with the profound life change that accompanies the birth or adoption of a child. Established in 1971, our Society provides information, assessment, referrals and support to women and families dealing with postpartum distress and/or perinatal/postpartum depression/anxiety (PPD/A), who call in to our free telephone support line. The postpartum counsellors who answer our support lines have recovered from difficult postpartum adjustments and have trained and volunteered extensively in our Counsellor/Group Facilitator training program.

We work closely with Public Health Nurses (PHNs) and other community service providers to offer support to all new mothers and families who may be struggling and isolated. These partnerships have proven to be extremely beneficial in the overall continuum of care. We are able to provide additional support to the mothers who are accessing medical services or who may be on a waitlist for mental health services. We often act as "case managers" as we continue to support moms until they find the supports they require in the community.

What service does your organization provide to the community?

An estimated 1 out of every 6 women experiences depression or anxiety after the birth or adoption of a child. This can bring tremendous stress to the family, with child abuse, substance abuse, marital breakdown, chronic depression and suicide as possible outcomes. Research shows that if PPD/A is not treated it can cause significant consequences to children's overall development. Peer support can have a number of positive impacts on the emotional wellbeing of mothers. It is a proven and valued intervention.

Our free telephone support provides a way for everyone to access support, and we also have trained telephone support volunteers who speak other languages to support mothers in their first language if requested: Cantonese, Mandarin, Punjabi, Farsi, Japanese, Russian, and Spanish. We can arrange a schedule for regular ongoing telephone contact with our staff; we also encourage the mother to phone in as needed. In the year 2018 our staff made and received over 12,000 calls and e-mails, including over 5,000 support calls from new and expecting mothers, and many informational calls and e-mails to their families and community and service care providers. Last year we managed 36 support calls from Port Moody callers (this number does not include anonymous callers).

Amount of Grant Request

\$1,000

What is the purpose of the grant and the proposed allocation of funds?

This grant would benefit our Telephone Support Counselling program, with support available Monday- Friday 10 a.m. to 3 p.m. Telephone counselling is a very economical method of providing support to mothers and families coping with depression and anxiety. It has the potential of providing much-needed support for isolated women with little support and few resources.

Our free telephone support provides a way for anyone facing barriers to access support. Many of our callers receive ongoing support and attribute the phone contact as being instrumental in breaking the isolation and distress they are experiencing as a result of postpartum depression and/or anxiety.

If the grant is approved, how will the community benefit?

We are the only organization in B.C. that offers telephone support counselling in addition to postpartum support groups. We often support moms in the early months who may be on waitlists for other services, such as Reproductive Mental Health at BC Women's Hospital or Fraser Health Reproductive Mental Health. This is a huge benefit to the community as early intervention is essential for the well-being of the entire family. We provide this support until their youngest child is three years old.

Do you have other community support or sponsorship? Please describe:

PPPSS is a collaborative, community-based organization. PPPSS is a member of the Vancouver Coastal Health Authority's Perinatal Depression (PND) Leaders Group. Referrals to our services come from doctors, public health nurses, self-referrals and community organizations, with which we refer and consult with to continue assessing, to make sure moms receive the right resources. This provides a very important safety net for mothers at the community level and ensures that families are receiving the care they need and deserve. We have diversified funding sources including fundraising events, grants from municipalities and community foundations, corporate grants, and individual donations. In addition, we earn revenues from sales of our publications, which were developed and are periodically updated by the Society.

POCOMO Meals On Wheels Society

Organization Information

What is your organization's goals, objectives and activities?

Our volunteer organization's goal is to deliver warm, nutritious, reasonably priced lunches, five days a week, to residents in Port Moody, Port Coquitlam and Coquitlam.

What service does your organization provide to the community?

Meals are delivered to individuals who, either temporarily or permanently, are unable to prepare meals for themselves.

Our drivers provide, often much needed, social contact when delivering the meals. And, if a client does not answer the phone or door for the delivery, or if the client is in medical distress, the driver will follow through with our emergency protocol.

Amount of Grant Request

\$1,200

(for Port Moody residents only)

What is the purpose of the grant and the proposed allocation of funds?

The grant will be used to offset the cost of food and supplies so that the meals we deliver to Port Moody residents remain affordable.

If the grant is approved, how will the community benefit?

Supplying lunch to Port Moody residents, who are elderly or otherwise incapacitated, helps them to remain in their own home. It can also take some of the pressure off relatives who are looking after aging parents.

Do you have other community support or sponsorship? Please describe:

We receive grants from the cities of Coquitlam and Port Coquitlam, and also receive funding from Fraser Health, Veterans Affairs and some private donations.

Port Moody Aquarians Swim Club

Organization Information

What is your organization's goals, objectives and activities?

Our summer swim club provides community youth with swim skills in a fun and safe environment. We are a competitive swim club run entirely by a volunteer executive committee, with coaches who guide and instruct swimmers, from young beginners through to teenage Provincial-level competitors. We also have a Coach Development program through which our older swimmers enter as volunteers, learn the skills of teaching, mentoring and leadership, and progress to becoming full-time coaches. We find that this brings out wonderful traits in our older swimmers as they strive to be role models for the younger children.

What service does your organization provide to the community?

We keep Port Moody youth healthy, happy and off their phones for the summer! We offer many community-building activities for our swimmers and their families and pride ourselves in having an inclusive environment that encourages our swimmers to be involved and teaches them many life lessons, including the rewards of hard work, the importance of team work and sportsmanship and the responsibilities of being an athlete. We host a community swim meet during Port Moody's Golden Spike Days, which brings families together for a fun day of competition. We also offer scholarships to families who wouldn't otherwise be able to afford to swim. In the past, we have given scholarships to teenagers whose parents feared that they were at-risk, and encouraged them to swim and coach with our club. In one particular case, the mother felt the experience with our club for the summer dramatically improved her son's situation.

Amount of Grant Request

\$1,000

What is the purpose of the grant and the proposed allocation of funds?

This money would enable us to hire two Junior Coaches, who make \$500 for the summer.

If the grant is approved, how will the community benefit?

Our Junior Coach Development program gives many teenagers their first employment experience in a fun and safe environment. Most of them have swam with our club for years and this coaching enables them to learn to be responsible and take a leadership role. While they are mentoring young swimmers, they are likewise being mentored and guided by our full-time coaches, including our Head Coach who is an educator and very experienced coach.

Do you have other community support or sponsorship? Please describe:

We have a Sponsorship Committee who requests sponsors for local business to help support our swim meet. Last year we were grateful to have several business donate to us. The committee is just getting underway for this season, so we don't know how much sponsorship we may get. We will also apply for the Community Gaming Grant, which we usually receive each year. Those funds are used to help with pool rental costs and full-time coach expenses.

Port Moody Arts Centre

Organization Information

What is your organization's goals, objectives and activities?

Established in 1998, the Port Moody Arts Centre is a non-profit community arts organization mandated to develop, promote, and celebrate the visual, performing, and literary arts in Port Moody. Our mission is to promote participation in the arts through diverse cultural programming, exhibitions, and community events in an inviting and inclusive environment that celebrates arts and culture in Port Moody—City of the Arts.

Our arts education program provides learning and participatory opportunities for children, youth, adults, and seniors, aiming to foster creativity, bridge cultures, and build strong communities through the arts. The Arts Centre is also home to 5 free public art galleries that showcase the work of emerging and established artists in a variety of disciplines. Our exhibitions aim to engage a diverse public and build a culturally richer and more vibrant community by providing a platform for artistic expression, learning, and public engagement. As an extension of our gallery programming, we host a series of artist talks, cultural demonstrations, and interactive learning opportunities. We also host several free community events (e.g. Wearable Arts Awards, Youth Arts Festival, and The Shuffle — Port Moody Art Walk, co-produced with Silk Gallery and Gallery Bistro) and participate in others as community partners (including Port Moody's annual Fingerling Festival, Community Fair, and Car-Free Day), where we stage art booths for the public to participate in art activities.

What service does your organization provide to the community?

We offer over 400 visual, ceramic, and media arts classes annually for over 2000 registrants of all ages and experience levels to explore their creativity, as well as music lessons for more than 170 students. Our classes support multiple levels of artistic development, from beginner and hobbyist to professional. For children and youth, we deliver over 70 Spring Break and Summer Art Camps, as well as after camp care, and 28 Pro D Day classes over 5 days, providing important community arts programs for families. We also provide public access to our facilities and specialized equipment, as well as opportunities for mentorship, through our Open Clay and Visual Art Studios.

The Arts Centre Gallery is the only public gallery space within Port Moody, fulfilling a vital need within the community by showcasing almost 300 artists every year, 22% of which are emerging artists. We provide a platform for local artists to exhibit their work, fostering professional development and civic dialogue around the arts. We also nurture and provide exhibition opportunities for emerging artists through two annual programs—the Kwi Am Choi Scholarship, which supports the development of two emerging BC artists aged 18-30, and the Ceramic Artist in Residence program.

We also host a dynamic volunteer program, through which over 150 youth and adult volunteers help foster community spirit and contribute to the Arts Centre's continued success. Annually, upwards of 40,000 people visit the Arts Centre.

Amount of Grant Request

\$5,000

What is the purpose of the grant and the proposed allocation of funds?

The grant will be used to offer a series of free pop-up art classes, workshops, and art demonstrations at three distinct Open Houses (Spring, Summer, and Fall) at the Arts Centre. We will deliver a series of art workshops (examples include: Anime Drawing, Leaf Printing into Clay, Introduction to Watercolours, Pokeman Portraits, and Acrylic Flower Painting), along with art demonstrations (e.g. Pottery Wheel Throwing) and family-friendly art activities (face painting, craft making, etc.) for a full day, at no cost to the public. Targeting children, teens, and adults, this will be a unique opportunity for all Port Moody residents to engage with a range of art mediums and technique to explore their creativity, learn new skills, connect as a community, and have fun, without any economic barriers. The funds will be used to pay the direct costs associated with delivering the free arts programs on three separate occasions, including: artist fees to have qualified art instructors lead the classes and demonstrations, art materials and supplies, volunteer support costs (criminal record checks, first aid training, food, etc.), advertising and promotion.

If the grant is approved, how will the community benefit?

The grant will directly benefit low-income families, single-parent families, new immigrant families with limited funds, seniors on a fixed income, and anyone else facing economic barriers by giving them an opportunity to participate in professional art classes and engage with the broader Port Moody community. As Port Moody's population continues to grow and becomes increasingly diverse, it is particularly vital that citizens of all cultural/economic/ability/age/language backgrounds have an opportunity to participate in the "city of the arts" and interact with each other in meaningful ways. Our aim is to make these Open Houses an avenue for significant civic engagement in a fun, inclusive, and family-oriented environment, providing meaningful opportunities for learning, self-expression, and social connection. The Open Houses will also present volunteer opportunities for youth and adult residents of Port Moody to assist in the delivery of arts education programs, meeting and informally mentoring newcomers to the city who are participating in these activities, as well as fostering an active and supportive community spirit.

Do you have other community support or sponsorship? Please describe:

The Arts Centre is fortunate to have the support of public grants and some corporate sponsorship, but the bulk of our budget (60%) comes from our own self-generated income. As a not-for-profit organization with a mandate to serve the Port Moody community, we strive to make the arts accessible to everyone by keeping our registration fees as low as possible, but we cannot afford to offer free courses. This presents a significant barrier to individuals and children from low-income or single-parent families, seniors, and new immigrants to the community who want to participate in the arts.

This grant would serve as seed funding for the development of such free arts education programs. By successfully launching these free art classes, clearly demonstrating their viability and the community's interest in them, we are confident that we can then approach an appropriate funder and make a compelling argument for sustained and ongoing support of this program in the future.

Port Moody Christmas Craft Fair

Organization Information

What is your organization's goals, objectives and activities?

We will be having our 4th Annual Christmas Craft Fair on Dec 7th in the Galleria of City Hall. Last year we donated \$3,000.00 to SHARE. This was due in part to a grant from the City, the waiving of the Galleria rental fee from Mayor and Council, Table Rentals from our vendors and donations from the public in lieu of admission. On Dec 7th our intention is to increase donations raised for SHARE Community Services by decreasing our operating costs.

What service does your organization provide to the community?

The service we provide to our community is to fund-raise for SHARE to achieve their mission to Connect, Engage and Strengthen individuals and families in our community

Amount of Grant Request

\$1,500

What is the purpose of the grant and the proposed allocation of funds?

The purpose of the grant is to increase the amount of donations to SHARE by decreasing the operating expenses. SHARE has a variety of programs they offer including Food Bank & Counselling Services that are not funded by the province or federal government and they rely heavily on donations.

In the past 3 years, we've raised over \$7,200.00. The degree to which the grant will promote the well-being and quality of life of Port Moody residents. The grant will enable us to cover administrative costs associated with the yearly setup for example: insurance, business license, galleria rental fee

If the grant is approved, how will the community benefit?

Our Fair has now taken on a very good reputation among quality crafters. This guarantees full table rental each year and brings many Christmas shoppers looking for unique Christmas gift. This audience comes from all over the lower mainland which in turns generates income for the restaurants and cafes in Port Moody. It also allows first time visitors to explore the modern village setting of Port Moody. Our event sees hundreds of individuals attending which boosts the profile of City Hall and the Library in the community.

Do you have other community support or sponsorship? Please describe:

I have a number of volunteers from the community that help setup and manage the fair. Ensuring both customer and vendor are comfortable and enjoying the experience. From City Staff, friends, family and residents of Port Moody and the tri-city area, we have great conversations and the atmosphere really gives you a sense of community.

Port Moody Ecological Society

Organization Information

What is your organization's goals, objectives and activities?

The Port Moody Ecological Society is a volunteer run organization dedicated to promoting environmental stewardship, providing experiential education, managing the Noons Creek Hatchery and maintaining a healthy stream abundant with returning salmon. For over 25 years, the Hatchery has been a popular destination for the public of all ages seeking opportunities to learn about our city's natural resources and participate in caring for the land and wildlife. The Society hosts various events including the annual Fingerling Festival, seasonal shore-line cleanups, invasive plant pulling, community fingerling release, trail building, school tours, Indigenous gardening, and educational workshops. Moving forward as a nation embracing Truth and Reconciliation, the PMES is passionate about nurturing Port Moody's sense of place here in Port Moody and learning the history of the Tsleil Waututh, Kwikwetlem and Coast Salish People whose ancestral territory our city is built upon. Last year PMES partnered with Coast Salish artist Tasha Faye Evans to program the Welcome Post Project offering a year of cultural and educational workshops and events led by local First Nations artists and Knowledge Keepers.

This year Tasha Faye Evans is back with a second year of First Nations programming in a project called the Stakw: Water is Life project. This second project is cultivating the Society's objective to foster Port Moody's connection to our natural environment, particularly our Waters, (the creeks, the ocean, the Burrard Inlet) and encouraging residents to join the legacy of Coast Salish people caring for this land and these waters for the future of all of our relations.

What service does your organization provide to the community?

The Port Moody Ecological Society first and foremost is providing our community with a salmon hatchery and education centre run by volunteers for over 25 years. It is a popular destination for school groups, local residents, SFU students, seniors, children of all ages to learn about and engage in caring for and nurturing the life cycle of salmon. The hatchery leads educational tours, releases fingerlings, travels to other communities, monitors the health of the inlet, records data about returning fish, keeps our shoreline clean, teaches education about environmental stewardship, and is constantly hosting community building events and festivals.

The Hatchery has also become a hub for Indigenous education and land based Coast Salish cultural events. There is an indigenous garden, plant walks and educational tours about traditional medicines and the abundance of indigenous plants and wildlife. In 2018 PMES commissioned Squamish artist James Harry to collaborate with our community to design and carve a Coast Salish House Post. This project forged lasting relationships between Tsleil Waututh, Kwikwetlem, and Kwantlin First Nation and was responsible for hosting Port Moody's first National Indigenous People's Day that brought upwards of 1000 people to Rocky Point Park. As requested by Chief Maureen Thomas of Tsleil Waututh Nation this post has been raised at the Hatchery and is named after the viallge that was present at Noons

Creek. The Post, the Welcome Post project and this next Stakw:Water is Ilfe project is providing our community an opportunity to participate in change and deepen our understanding of what it means to be Canadian.

Amount of Grant Request**\$ 1,700****What is the purpose of the grant and the proposed allocation of funds?**

The purpose of this grant is to support the programming of the Stakw: Water is Life Project. Leading up to National Indigenous People's Day Event PMES is hosting a series of artist talks, art workshops, and educational events about the cultural significance of Water in Coast Salish culture, including a tour of the Indian Arm in traditional canoes.

Funds will be allocated towards the Community Canoe Painting Project led by Kwantlin artist Brandon Gabriel. For three days our community will be invited to learn about Coast Salish design and help paint a canoe together. As well as being a highly acclaimed artist, Brandon is also a cultural leader and has led his community on many canoe journeys up and down the Coast. During this three day workshop Brandon will share stories and knowledge about the culture and protocols of traditional canoes.

The canoe that we paint will be donated to the Art and Cultural Committee and turned into a garden for the Queens Street Plaza.

If the grant is approved, how will the community benefit?

This is an opportunity for residents to actively engage in First Nation culture in a meaningful way. It is an opportunity for further education about the history of the First People of this Coast Salish territory. It is an invaluable opportunity for our community to come together under the gazebo by the creek at the Noons Creek hatchery and learn about Coast Salish design and then collaborate together, building memories and fostering friendships. Furthermore, the painted canoe will be donated to the Art and Cultural Committee and turned into a garden for the Queens Street Plaza.

Its an invaluable opportunity to highlight local Indigenous artists and celebrate Coast Salish Culture, particularly Tseil Waututh and Kwikwetlem Nation in a connected and meaningful way. What an honour it will be for our community to witness Elder Ta-ah, Amy George lead ceremony on the water. What an honour to have Tseil Waututh canoes and possible more back in these waters.

Furthermore it benefits Port Moody's Indigenous residents and sends a message to us that we are living in a community embracing moving forward in healing and mutual respect and acknowledgment.

O Siem.

Do you have other community support or sponsorship? Please describe:

PMES have recieved a large grant from Metro Vancouver for the Stakw:Water is Life Project. Tasha Faye Evans is also awaiting approval of a grant she wrote for this project through First People's Arts and Culture Council.

We have continuous support by COBBS, Pasta Pollo, Tri Cities Community Televesion, Friendly Buthcher, St John Apostle, and various donations from residents. Last year we received a large sponsorship from our local Vancity and have verbal commitment to continue our parntership for this years Stakw:Water is Life Project. We also recieved support for Port Moody Foundation and are currently waiting the approval for this years grant application.

Port Moody Power and Sail Squadron

Organization Information

What is your organization's goals, objectives and activities?

Port Moody Power and Sail Squadron is part of the national non profit Canadian Power and Sail Squadrons. More information can be found here: <http://www.cps-ecp.ca/> as can the mission statement, as follows:

Vision – “A committed community of experienced boaters inspiring others to adopt a safe boating attitude through education and training”

Mission –

- We teach safe boating practices and proper navigational techniques
- We promote the cause of boating safety by creating a safe boating ethic
- We advance the cause of boating safety in cooperation with other agencies and organizations

What service does your organization provide to the community?

Safe boating classes, community programs such as the Rocky Point shoreline cleanup and Remembrance Day service at Belcarra.

All classes and community events are staffed by volunteers.

Amount of Grant Request

\$1,600

What is the purpose of the grant and the proposed allocation of funds?

To purchase a VHF simulator: details are attached.

Simulator allows students enrolled in the VHF radio course to practice real life situations by making DSC Distress Call, Regular Call, Individual Call, Group Call, Position Request Call, Position Report Call, Polling Request Call, Test Call, Position Reply, Receives Distress Call, Distress Relay, Group Call/Geographic Area/All Ships Call.

Presently, these situations are described in student notes (ie: written form). Last year there were 105 students in the VHF training program and this year we have had 87 to date.

If the grant is approved, how will the community benefit?

VHF radio is an important piece of distress equipment for boaters and those with cabins in remote areas. Transport Canada in the Safe Boating Guide says "Marine VHF radio is generally the best way of sending a distress alert." The reasons include ability to accurately provide position, automatically transmit distress signal (DSC), ability to broadcast to the surrounding area and be received on any VHF radio, not dependent on cell service. Transport Canada note the downside of cell phones as: not waterproof, does not alert nearby vessels of distress (they could be on scene quicker than Coast Guard), tracing back to distress source may not be possible, #16 service is not offered by all cell providers, limits of cell service. Industry Canada has delegated training to Canadian Power and Sail Squadrons.

Anyone on the water in the Port Moody area would benefit by understanding and being trained in the proper use of VHF radio should an emergency arise. Training would be enhanced with a simulator to demonstrate real situations.

Do you have other community support or sponsorship? Please describe:

No, funding for the organization is generally by membership fees.

Port Moody Seniors Friendship Society

Organization Information

What is your organization's goals, objectives and activities?

Our vision statement is:

"To provide a warm and welcoming atmosphere where older adults can meet old friends and make new ones"

Our goal is to provide an informal atmosphere centered around a gathering place named "The Club" where games, beverages, light snacks, meals and conversation are the order of the day. "Stay an Hour or Stay the Day." Evening activities and out trips into the community will promote fun and friendship amongst all who join in.

Our objective is to provide an atmosphere whereby seniors who feel isolated in their homes and who face loneliness in their elder years can engage with others and feel part of the community again.

What service does your organization provide to the community?

Our organization operates a gathering place for seniors called "The Club" where:

- Seniors can gather throughout the day to enjoy each other's company
- Meals are provided at subsidized prices week days from 9:00 a.m. to 4:00 p.m.
- Space is available for community seniors' groups such as ukulele, knitting, quilting and book clubs
- Events such as concerts, trivia nights, movie nights and social gatherings are organized

We own and operate a bus for out trips in the Metro Vancouver area.

Amount of Grant Request

\$5,000

What is the purpose of the grant and the proposed allocation of funds?

These funds will help finance a film about Mary Anne Cooper who, at the age of 104 has spent much of her life in Port Moody. She has distinguished herself as an activist, organizer and committed volunteer. The intent is to, not only honour Mary Anne, but also to inspire other seniors to remain active and involved in their community, no matter what their age. Her personal message is that one person can make a difference and that is what she tries to do every day.

This project proposes to capture Mary Anne's voice as she discusses her ideas, interests and achievements and also parallel her story, using archival footage, with the saga of Port Moody over the past 104 years. These funds will be the seed for a project that will require additional fundraising up to either \$20K or \$80K, depending on length and broadcast quality. We have been fortunate to secure the interest and commitment of award winning Port Moody documentary film maker Eva Wunderman.

If the grant is approved, how will the community benefit?

- This film will demonstrate, to not only seniors but also those who view seniors as people of little value in their declining years, that age is no deterrent to those who want to be fully engaged in their community.
- The city will gain an important historical film for their archives.
- As with their support of the Seniors' Gathering Place (The Club) the City will again demonstrate that Port Moody is a community where seniors are supported and celebrated.
- The Club will have a valuable tool to help bring isolated seniors back into the community.

Do you have other community support or sponsorship? Please describe:

- Fred Soofi of Pasta Polo has offered to sponsor a historically themed fundraising meal for up to 50 people
- Ruth Foster has volunteered to form a citizens committee to bring community members into the loop. She will take the lead
- With the help of a professional videographer and sound person film maker Eva Wunderman has already captured hours of interviews with Mary Anne Cooper
- Jim Millar, Executive Director of the Port Moody Station Museum, will assist with the shaping of the film, provide archived photos and documents. As a personal friend he will also reflect on the living legacy of Mary Anne.
- Elaine Golds has pledged \$1000
- Mary Anne's family has pledged support
- Several other local organizations have indicated support.

Rocky Point Sailing Association

Organization Information

What is your organization's goals, objectives and activities?

Rocky Point Sailing (also known as RPSA) is a volunteer-run non-profit association. We have been delivering affordable youth programs to the community for over 15 years.

Our mission is to provide a safe and inclusive environment to introduce participants to dinghy sailing and to educate participants about Port Moody's marine environment.

What service does your organization provide to the community?

RPSA is the only sailing association in the Tri-cities. We provide affordable youth sailing programs, in addition to volunteer and employment opportunities for former youth participants. Our adult members volunteer in maintaining the Old Mill Boathouse facility and boats.

In 2020, RPSA will host the sailing events for the BC Summer Games. The event will attract youth sailors from across British Columbia.

Amount of Grant Request

\$4,000

What is the purpose of the grant and the proposed allocation of funds?

The grant will contribute to the repair of RPSA's docks. The docks are crucial to running programs and storing boats.

The docks need repairs due to heavy usage and constant weather exposure since the last upgrade 10 years ago.

If the grant is approved, how will the community benefit?

RPSA makes affordable on-the-water experiences available to people of all backgrounds - enabling people to experience Port Moody's marine environment and to belong to an active local sailing community. The community will have access to a low cost sailing venue and the opportunity to sail from a well-maintained dock.

The dock repairs will also allow RPSA to effectively host the BC Summer Games' sailing events for over 100 youth sailors from across the province - showcasing Port Moody's wonderful community.

Do you have other community support or sponsorship? Please describe:

In 2018, RPSA received a \$17,481.20 Canada Summer Jobs Grant to subsidize staff wages. The grant enables RPSA to offer youth coaches competitive wages.

Tri-Cities Pride Society

Organization Information

What is your organization's goals, objectives and activities?

The Tri-Cities Pride Society aims to build a more inclusive, aware, mindful, and safe Tri-Cities. We hope to do so through a variety of community building activities: ranging from social meet ups, advocacy, and directing persons to services, to organising events for Pride. We have already made events to increase the community's social health, and have conducted a variety of actions to advocate for the community. In this coming year we hope to organise a variety of events. One such event will be a pancake breakfast for LGBT2SQ+ youth. We also hope to run an event for pride.

What service does your organization provide to the community?

Our organisation aids the community in becoming a more open and inclusive place to live. We find that too often the LGBT2SQ+ community doesn't feel that it can fully integrate with the greater community around it - we aim to lessen all of these barriers as much as possible.

Amount of Grant Request

\$ 1,000

What is the purpose of the grant and the proposed allocation of funds?

This grant would allow us to cover expenses for a variety of events. For example, this would allow us to purchase all the required food-stuffs to feed youths at a pancake breakfast and also cover the cost of insuring the event. It will also help us in preparing for future events - such as a Pride event in the summer.

If the grant is approved, how will the community benefit?

The Society's aim is to dismantle barriers to community involvement and ensure that everyone feels safe in their community. This grant will help us continue to help the community with this, whether it be by feeding the community or by helping the community show it's acceptance and joy.

Do you have other community support or sponsorship? Please describe:

We have received approximately \$1000.00 that was raised by the community through a website called fundrazr.

Additionally, we are currently applying for other grants.

Unique Get Together Society

Organization Information

What is your organization's goals, objectives and activities?

The goal of the Unique Get Together Society (UGTS) is to fill the gap of services available to First Nations children in the Tri-Cities area. The Unique Get Together Society (UGTS) is a charitable organization focusing on the development and physical literacy of children. We realize child development stages are different for each individual: hitting milestones is not just dependent on different ages, but also different abilities.

UGTS will provide children with hiking, games and activities, and ecological and environmental awareness. We want children and youth to experience the healing, empowerment and self-worth that nature can provide. By being involved outdoors, children can be catalysts towards change, through learning, respecting and protecting wildlife and their habitats.

The objective is to provide Spring and Summer camps to First Nations Youth in Port Moody and the Tri-Cities.

What service does your organization provide to the community?

Our services are safe and secure, providing parents and caregivers with an excellent place where their children can be taken care of.

UGTS Summer Camps will succeed by offering children a safe and secure care environment and close personal attention. The goals of the camps are dual-sided - to help parents and caregivers to feel good about the care of their children, and to make it a safe, educational, and fun experience for the child. We want communities, community leaders, other non-profit agencies, caregivers and parents to know community inclusion, equity and social change must be implemented and embraced by all those involved in education, communities, agencies, governments and healthcare.

UGTS has carried out a number of Spring and Summer day camps which are not only fun, they are great learning environments for children. Children interact with others and learn valuable social skills, do activities and participate in day trips. Camping projects are very successful and involve any child or youth that has a physical and/or mental disability as well as youth who come from foster homes, private homes or residential care homes.

Amount of Grant Request

\$5,000

What is the purpose of the grant and the proposed allocation of funds?

The purpose of the grant money will be used for spring and summer camps for First Nation children and youth 5- 18 years of age.

The summer camp will run for 6 weeks in the months of July and August. The spring camp will run for 2 weeks in March. The allocation of funds will be for:

- parents and families who cannot afford it due to low income.
- professional 24 hour staff on duty such as a nurse, psychologist, yoga instructor, and child and youth care workers.

If the grant is approved, how will the community benefit?

- Development of inclusion, bring about awareness through advocacy for social change and to help keep children and youth connected to their community.
- Breaking down barriers of seclusion and reconciliation through exercise, socialization, education and inclusion in the community.
- Promote mastery, personal accomplishments, empowerment, and experience freedom in the beauty of nature to be active agents of change in their community.

Do you have other community support or sponsorship? Please describe:

Through the community school program for School District 43. A no charge, free space is provided for some of our summer and spring camp locations, as well as 3 days a week for other programming.

Volunteer Cancer Drivers Society

Organization Information

What is your organization's goals, objectives and activities?

One in two Canadians are expected to be diagnosed with cancer in their lifetime. For many getting to all treatments on time can be a significant financial burden and add stress and worry to their life-threatening journey. The VCDS goal addresses this critical need by providing free, safe, timely and efficient transportation for patients to and from cancer related medical appointments.

What service does your organization provide to the community?

In 2018 the VCDS volunteer drivers provided 314 trips for Port Moody residents, transporting them to their treatment centre, waiting for them (which could be up to 3-4 or more hours) and returning them home without delay at a cost of \$3,355. The requests for transportation are expected to grow by 25% this year, for a budgeted cost of \$4,200.

In the bigger picture, our 175 volunteer drivers, using their own vehicles, pick cancer patients up at their residence, transport them to the treatment facility, wait for them and return to their home. In 2018 drivers completed over 16,000 trips covering 496,500 km while donating over 23,000 volunteer hours. Patient transportation requests have increased over 30% annually since inception of the service in February 2016.

The Volunteer Cancer Drivers Society provides a service to both urban and rural communities in the lower mainland — an area that contains one-third of the population of the Province of British Columbia. The Society's dispatchers allocate transportation requests to one of its six zones, only two of which operate at a surplus. These surpluses allow the Society to service the remaining zones — two with substantial deficits and two that are break-even.

To meet our mandate of providing cancer patients of the lower mainland service area with free, reliable, medical transportation to treatment we seek financial support to achieve sustainability across the system.

Amount of Grant Request

\$2,000

What is the purpose of the grant and the proposed allocation of funds?

The requested grant of \$2000 is approximately 47% of the driver stipend to reimburse the volunteer drivers at \$.44/km for 2019 Port Moody cancer patients. Approximately 94% of all grants and donations are allocated directly to driving operations. As we are 100% volunteer, not for profit Society our overhead is very low. We have no paid employees, vehicles or facilities.

If the grant is approved, how will the community benefit?

The VCDS embraces all cancer patients in need. Cancer treatments can span several months often involving several treatments per week. Most cancer patients we serve are elderly, often disabled, frail, ill and many are financially challenged. In many cases they have inadequate support networks. Our service eases the physical, emotional and financial burden for cancer patients and their families and ensures patients with limited means can attend all their treatments to ensure the best possible outcome.

Do you have other community support or sponsorship? Please describe:

The VCDS receives grants and donations from some Lower Mainland Municipalities, Corporations, Foundations, First Responders, Service Clubs and many private citizens. Locally we have been supported by the Rotary Club of Port Moody, Port Moody Fire Department Union as well as private individuals from Port Moody.

Summary of Citizen Advisory Group Community Grant Voting

24. Volunteer Cancer Drivers Society (\$2,000) (A24)	12.05%
14. POCOMO Meals On Wheels Society (\$1,200) (A14)	11.79%
18. Port Moody Ecological Society (\$1,700) (A18)	8.72%
1. ACCESS Youth Outreach Services (\$10,000) (A1)	7.44%
4. Burrard Inlet Marine Enhancement Society (\$3,000) (A4)	6.92%
16. Port Moody Arts Centre (\$5,000) (A16)	5.64%
2. BC Pets and Friends (\$2,000) (A2)	5.38%
20. Port Moody Seniors Friendship Society (\$5,000) (A20)	5.38%
5. Community Ventures Society (CVS) (\$3,500) (A5)	4.87%
21. Rocky Point Sailing Association (\$4,000) (A21)	4.36%
13. Pacific Post Partum Support Society (\$1,000) (A13)	4.10%
17. Port Moody Christmas Craft Fair (\$1,500) (A17)	3.08%
12. Mountain Meadows PAC (\$2,000) (A12)	2.82%
15. Port Moody Aquarians Swim Club (\$1,000) (A15)	2.31%
Not displayed	2.05%
6. Coquitlam Moody Minor Baseball (\$5,000) (A6)	1.79%
19. Port Moody Power and Sail Squadron (\$1,600) (A19)	1.79%
23. Unique Get Together Society (\$5,000) (A23)	1.79%
8. Friendly Forest Preschool Association (\$500) (A8)	1.54%
3. Build a Biz Kids (\$8,360) (A3)	1.28%
10. Klahanie Community Association (\$2,500) (A10)	1.28%
22. Tri-Cities Pride Society (\$1,000) (A22)	1.28%
9. GCA: Glenayre Community Association (\$16,000) (A9)	1.03%
11. MCCA (Moody Centre Community Assoc.) (\$200) (A11)	1.03%
7. Early Bird (\$3,000) (A7)	0.26%

Feedback

- \$16,000 for two signs is outrageous (Glenayre)
- There are others that I believe also deserve consideration for requested grants. Hopefully if the budget does not allow to provide the grants, a reduced amount to those that are asking over \$4,000 can be applied in order to fulfill as many requests as possible.
- Thank you ????
- We are fortunate to have such associations serve our community. Ideally, all deserve our support. This list comprises some groups who normally do not garner enough financial aid but do a great deal for many in the tri cities.
- There are several "community associations" on this list.... anything OTHER THAN THOSE ASSOCIATIONS should get funding. How do we compare driving for cancer patients, helping youth at risk and first nations youth, or helping with youth sports - with buying new signs for a single neighbourhood association?! That's nuts...
- 21 was in the running
- These are all great organizations doing great work and its very difficult to choose. However, with limited resources I believe we should focus on supporting our more vulnerable residents (seniors, post-partum), those who face current/past marginalization (such as Indigenous children, and LGTBQ youth), and supporting Indigenous communities and culture in Port Moody.
- If possible, I would also add support for those organizations asking \$500 or less to implement small but meaningful activities.

- I realize this is a tough decision. So many good causes. Some would, however, be better served by active participation of sponsors other than the City. With more imagination and foresight, I'm pretty sure that sources of private funds could be found.
- Grant applicant's website address should be made available so that we can do learn more about the organizations. It would be good to have the last 5 year's list of grant recipients in the grant info booklet as well.
- Decision-making was quite challenging because all of these applications have worthy requests! I wound up choosing the organizations that I felt would serve Port Moody residents whose physical and mental well-being were most in need, and whose recipients cover a fairly wide range of people. To that end, I also wanted to choose Access Youth Outreach, however a \$10,000 request meant that there'd be smaller amounts available to other charities. Is it possible we can raise the amount of available grant money next year to between \$20,000 and \$25,000?
- I do not believe tax funds should go to specific Community Associations as the operation of such associations should come from the membership. It would also be discriminatory to fund some CA's and not others.
- I believe this represents the greatest good to the greatest numbers. CVS should receive the balance of what is left after the first 4 would be paid out
- Thank you to the city for keeping the grant program going.
- I would have liked to select Grant Proposals totalling \$18000
- I believe it's important to support cancer agencies that provide help for families. Also meals are very important part of support as well. Meals on wheels gives meals and contact to many shut ins.
- I don't think the Port moody Christmas Fair should receive a grant it's going to give away. If a Fair raises enough money to be able to give it away, that's great, but to use a grant to give away isn't right. The ACCESS outreach is a good project, but will also have possible funding through the province and federal governments. I'm willing to help the Glenayre community with their signs, but they need to do some fundraising as well - and should be evidenced as such. As always there are many good choices to pick from, and it's a tough job choosing just five of them.
- Great variety of applicants. I hope to see variety in recipients.
- This challenging when some requests were significantly large and in some cases effort to access or leverage with other funders was absent or not adequately explained. Applicants should know what the available funds are for the year, or an estimated range so as to be practical in their requests. Requests for \$10,000 and \$16,000 are not practical requests for this community program. There were also very modest requests for \$500 (Friendly Forest Preschool Assn) and \$200 (MCCA) that get lost in the process, yet the small support to these groups would be a big difference for them. One question not asked is whether the applicant had received funding in the past and when. Repeat requests should not receive support for more than 2 years. I would be happy to participate in a better evaluation process, as I have no idea how many have volunteered to provide their preferences and if there is any disclosure if any evaluator is associated with any of the funding requests.

- I read through the descriptions and scored each application based on the 8 criteria set out on page 3 of the guide. I then tallied the scores and these 5 applicants came out on top as having addressed a demonstrated need, will improve quality of life for Port Moody residents, the funds are expended locally (and I added a section for programs that are accessible to a large portion of the Port Moody population rather than exclusive groups), the extent to which benefits will be directed towards youth, people with disabilities, and seniors; and the involvement of volunteers to help build a sense of community and belonging.
- Grants focused on community improvement for shared (non-neighborhood) associations is always a priority.

Memorandum

To:	Finance Committee	File #:	05-1700-03-08/2019
CC:		Date:	April 08, 2019
From:	Finance and Technology Department – Financial Services Division		
Subject:	2019 Budget Deliberations – Asset Levy		

Staff have concluded their submissions for the 2019 Financial Plan process. The draft 2019 Financial Plan is currently sitting at a 5.40% increase pending Committee revisions. The “blended” increase including all charges (utility fees) is 4.98%. Included in this is a one percent increase to the Asset Renewal Levy.

At the April 2, 2019 Finance Committee meeting the Committee passed the following resolution:

FC19/042

THAT staff be directed to prepare the 2019-2023 Financial Plan Bylaw and 2019 Tax Rates Bylaw for Council consideration as recommended in the report dated March 22, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Budget Deliberations.

The April 16, 2019 Finance Committee meeting is the last Finance Committee meeting before the 2019 Financial Plan is considered by Council for first three readings. Staff are taking the opportunity to highlight the need for an ongoing commitment to asset renewal funding that currently exists within the 2019-2023 Five-Year Financial Plan.

In 2014 and through the 2015-2019 Five-Year Financial Planning process, the Committee endorsed the Long-Term Strategic Financial Framework (LTSFF). A goal of the LTSFF is financial sustainability, which was the impetus of the Asset Management Investment Plan (AMIP). The AMIP led the way to establish capital funding envelopes within the City’s Asset Reserve. Over the last five years, the City has made significant progress in establishing a sustainable funding model to ensure that we are putting away the required funds annually for the future replacement of critical municipal infrastructure.

The 2014 AMIP identified an average annual targeted investment (AATI) of \$9.7 million based on 20-year renewal costs. It also identified a significant infrastructure renewal backlog. The annual 1% of tax increase to the Asset Renewal Levy, as well as the regular increases to the annual reserve transfers for Water, Sewer, Drainage, and Fleet renewal (equipment replacement provisions) have helped the City strive to achieve the \$9.7 million AATI.

Unfortunately, with the addition of the much-needed Master Transportation Plan (MTP) Levy in 2018, the City forewent the annual increase to the Asset Levy. This was a strategic decision at that time to prioritize the projects and community needs identified in the MTP.

The City will achieve the AATI in 2021 if it continues to increase the Asset Levy by 1% of tax on an annual basis (2019 – \$407,000, 2020 – \$425,000, 2021 – \$438,000).

Should the 1% increase be removed or reduced, the City will be further delaying its financial sustainability. The impact of cutting the levy by half a percent equates to an annual funding loss of \$203,500 or over \$1,000,000 in lost capital funding for the 2019-2023 Five-Year Financial Plan.

If the 1% increase were removed entirely from the 2019-2023 Five-Year Financial Plan, the City would face an annual loss of \$407,000 or over \$2,000,000 in lost capital funding for the Five-Year Financial Plan. This would require a re-prioritization of the 2019-2023 Five-Year Capital Plan and the removal or delay of Capital Projects. This would also add to the significant capital backlog. When annual funding is removed, it is unlikely that the lost funding will be “caught up” in the future, significantly delaying the City’s goal of financial sustainability.

Memorandum

To:	Finance Committee	File #:	02-0730-0101
		Date:	April 08, 2019
From:	Manager of Facilities		
Subject:	Request for Increased Funding for Capital Project		

Facilities would like to request that an additional \$55,000 be allocated to the budget for capital project CFC17104, Rocky Point Pool – Conversion of Disinfection System to Liquid Chlorine. The approved budget is \$40,000. The additional funds requested would come from the Facilities Asset Reserve. With the allocation of an additional \$55,000, this reserve remains balanced over the 2019 to 2023 five-year budget.

Projects at outdoor pools are challenging due to the limited season within which the work can be completed. Staff began working on this conversion project in 2017. During the project planning phase, staff was informed that an engineered design approved by the Health Department is required. The design work was planned for 2018 with installation planned for 2019. Design began on schedule in 2018, but unanticipated requirements from the Health Department have resulted in a significantly more complex design than anticipated, subsequently resulting in a significant increase to the overall project cost, which did not anticipate any engineering requirements. The window to complete the disinfection system conversion before the start of the 2019 season is limited as the pool is scheduled to open on June 17, 2019. Staff are confident that the work can be completed on schedule.

A new Work Safe BC regulation requires the installation of an emergency shut-off valve on all gas chlorine systems. If this disinfectant system conversion project cannot be completed prior to the 2019 season, \$15,000 would be allocated from the unplanned emergency capital repairs project.

The construction scope change was the addition of a spill containment tank required by the Health Department. This required the construction of a small wall within the room and for the floor and walls within this space to be lined with a membrane that would not be permeable to the chlorine. It proved very difficult to find a membrane material that was suitable in this environment and once a product was found it is expensive.

Increased costs on this project comprises:

- \$15,000 in engineering costs; and
- \$40,000 increase in construction costs due to scope change.

The recommended resolution is:

THAT the budget for capital project CFC17104, Rocky Point Pool – Conversion of Disinfection System to Liquid Chlorine, be increased by \$55,000, funded from the Facilities Asset Reserve.