



City of Port Moody

Minutes

Finance Committee

Minutes of the Regular Meeting of the Finance Committee held on Tuesday, January 8, 2019 in Brovold Room.

Present:

Councillor M.P. Lahti, Chair
Mayor R. Vagramov
Councillor D.L. Dilworth
Councillor A.A. Lubik
Councillor H. Madsen (arrived 5:24pm)
Councillor S. Milani
Councillor P.Z.C. Royer

In Attendance:

Tim Savoie – City Manager
André Boel – General Manager of Planning and Development
Raman Braich – Manager of Information Services
Ron Coulson – Fire Chief
Lesley Douglas – General Manager of Environment and Parks
David Fleugel – Chief Constable, Port Moody Police
Tyson Ganske – Manager of Financial Planning
Stephen Judd – Manager of Infrastructure Engineering Services
Jennifer Lester – Committee Coordinator
Jeff Moi – General Manager of Engineering and Operations
Angie Parnell – General Manager of Corporate Services
Paul Rockwood – General Manager of Finance and Technology
Tracey Takahashi – Deputy Corporate Officer
Kate Zanon – General Manager of Community Services

Also In Attendance

David Fox – Port Moody Police Board Finance Committee

1. Call to Order

Councillor Lahti called the meeting to order at 5:17pm.

2. Adoption of Minutes

Minutes

2.1 FC19/001

Moved, seconded, and CARRIED

THAT the minutes of the Finance Committee meeting held on Tuesday, December 4, 2018 be adopted.

3. Unfinished Business

4. New Business

**Funding Source for
2018 Housing
Central Conference**

- 4.1 Memo: Finance and Technology Department – Financial Services Division, dated December 14, 2018
File: 01-0530-01

FC19/002

Moved, seconded, and CARRIED

THAT costs incurred for Council members' attendance at the Housing Central Conference held in Vancouver, BC on November 18-20, 2018 be funded from Council Contingency as recommended in the memo dated December 14, 2018 from the Finance and Technology Department – Financial Services Division regarding Funding Source for 2018 Housing Central Conference.

**Funding Source for
2018 Port Moody
Craft Fair Fee
Waiver**

- 4.2 Memo: Finance and Technology Department – Financial Services Division, dated December 14, 2018
File: 01-0230-01

FC19/003

Moved, seconded, and CARRIED

THAT the fee waiver of \$620.35 for rental of the Galleria for the Port Moody Christmas Craft Fair on December 8, 2018 be funded from Council Contingency as recommended in the memo dated December 14, 2018 from the Finance and Technology Department – Financial Services Division regarding Funding Source for 2018 Port Moody Craft Fair Fee Waiver.

**2018 Finance
Committee
Requests**

- 4.3 Memo: Port Moody Police Board, dated November 30, 2018
File: 14-7400-01/Vol 02

FC19/004

Moved, seconded, and CARRIED

THAT the Police Major Crime Reserve be renamed to the Major Incident Reserve;

AND THAT the \$121,688.79 balance in the Police Homicide Reserve be transferred to the Major Incident Reserve;

AND THAT a cap of \$340,000 be established on the Major Incident Reserve;

AND THAT the funding formula for the Major Incident Reserve be adopted as outlined in the memo dated November 30, 2018 from the Port Moody Police Board regarding 2018 Finance Committee Requests.

2019 Capital and Operating Project Pre-Approval Follow-Up

- 4.4 Report: Finance and Technology Department – Financial Services Division, dated December 14, 2018
File: 05-1700-03-08/2019

Councillor Madsen entered the meeting at this point.

FC19/005

Moved and seconded

THAT the additional 2019 Capital and Operating Projects be approved as attached to and recommended in the report dated December 14, 2018 from the Finance and Technology Department – Financial Services Division regarding 2019 Capital and Operating Project Pre-Approval Follow-Up.

Separation of the individual projects was requested. The following votes were recorded:

FC19/005a

Moved, seconded, and CARRIED

THAT project CCU19008 – Inlet Theatre Stage Refinishing and Drapery Cleaning be approved.

FC19/005b

Moved, seconded, and DEFEATED

THAT project CCU19017 – Create Busking Stations – Street Performer’s Program be approved.

(Voting against: Councillors Dilworth, Lahti, Madsen, and Milani, and Mayor Vagramov)

FC19/005c

Moved, seconded, and DEFEATED

THAT project CCU19009 – Replacement of Cultural Services Van be approved.

(Voting against: Councillors Lubik, Madsen, Milani, and Royer, and Mayor Vagramov)

FC19/005d

Moved, seconded, and CARRIED

THAT project CEN19030 – Bedwell Bay Road Parking Regulation Signage be approved.

(Voting against: Councillor Milani)

FC19/005e

Moved, seconded, and DEFEATED

THAT project OEN19031 – Shoreline Shuttle be approved.

(Voting against: Councillors Dilworth, Madsen, and Milani, and Mayor Vagramov)

FC19/005f

Moved, seconded, and DEFEATED

THAT project CEN19026 – Public Space Program Review be approved.

(Voting against: Councillors Lubik, Madsen, Milani, and Royer, and Mayor Vagramov)

FC19/005g

Moved, seconded, and DEFEATED

THAT project OOP19041 – Outfit City Fleet with GPS Technology be approved.

(Voting against: Councillors Dilworth, Lahti, Lubik, Madsen, Milani, and Royer, and Mayor Vagramov)

FC19/005h

Moved, seconded, and DEFEATED

THAT project OPK19061 – Heron Ecosculpture be approved.

(Voting against: Councillors Dilworth, Lahti, Lubik, Madsen, Milani, and Royer, and Mayor Vagramov)

FC19/005i

Moved, seconded, and CARRIED

THAT project CIS19024 – ICFH Server Room Air Conditioning be approved.

FC19/005j

Moved, seconded, and CARRIED

THAT project OFD19007 – Hazardous Material Operations Plus be approved.

FC19/005k

Moved, seconded, and DEFEATED

THAT project CFD19002 – Replace FR017 2008 GMC Sierra Pickup-Car #3 (DFC's Vehicle) be approved.

(Voting against: Councillors Lubik, Madsen, and Milani, and Mayor Vagramov)

The meeting was recessed at 6:00pm and reconvened at 6:23pm.

**Draft 2019-2023
Five-Year Financial
Plan**

- 4.5 Presentation: General Manager of Finance and Technology Report: Finance and Technology Department – Financial Services Division, dated December 20, 2018
File: 05-1700-01

Staff gave a presentation on the draft 2019-2023 Financial Plan, including information on the budget timeline, budget guidelines, budget drivers, service costs by department, and new service proposals.

FC19/006

Moved, seconded and CARRIED

THAT any decision on a draft tax increase percentage to present at the Public Budget Consultation be postponed until the next Finance Committee meeting to be held on January 15, 2019.

**Contract Awards
Over \$200,000 –
October 2018 to
December 2018**

5. Information

- 5.1 Memo: Manager of Corporate Purchasing and Risk Management, dated December 17, 2018
File: 03-1220-01

This item was provided for information only.

6. Adjournment

Councillor Lahti adjourned the meeting at 7:03pm.

Certified correct in accordance with section 148(a) of the
Community Charter.



T. Takahashi, Deputy Corporate Officer

Confirmed on the 15th day of January, 2019.



Councillor M.P. Lahti, Chair